

**ANTIETAM VALLEY MUNICIPAL AUTHORITY
MINUTES
MEETING OF AUGUST 27, 2026**

The August meeting of the Antietam Valley Municipal Authority was held on the above captioned date, with the following Board Members answering roll call:

Mr. Curtis Hill, Chairman
Ms. Sue Goad, Treasurer
Mr. Quinn Haller, Secretary
Mr. Troy Goodman, Asst. Treasurer

Also Present:

Mr. Brian Boland, Esq., Solicitor
Mr. H. David Miller, Entech Engineering Via Zoom
Mr. Michael Scheuing, Superintendent
Ms. Loretta Kennedy, Assistant Secretary

Absent:

Ms. Julia Kleiman-Baer, Vice-Chairperson

The Chairman, Mr. Hill called the meeting to order at 6:00 PM with the Pledge of Allegiance to the flag.

Motion was made by Mr. Haller and seconded by Mr. Goodman to approve the July minutes as presented. **Motion passed unanimously.**

ENGINEERING

1. Headworks Upgrade – The project is one week behind schedule but has been proceeding without incident.
2. The list of equipment damaged by the electrical line strike has been submitted to the contractor.
3. Screen start-up is scheduled for September 8, 2026. The final completion will be issued shortly after that with the final pay application. This requirement is September 11, 2026. This pay application will be processed quickly to allow Ms. Kennedy sufficient time to submit the paperwork to DCED for reimbursement. Mr. Miller suggested doing an email poll to approve this payment to Blooming Glen.
4. Motion was made by Ms. Goad and seconded by Mr. Hill to approve PSI Pumping Solutions Pay Application #1 in the amount of \$71,222.00 as well as Blooming Glen Change Order #1 and 1.1 in the amount of \$120,424.04. **Motion passed unanimously.**
5. Operations/Administration Support is provided as requested throughout the month.
6. Ms. Kennedy will add extended warranty for the Hydro-Dyne Center Flow Screen.

7. The State-wide LSA Grant becomes available in September of 2026. This is the Grant that Authorities can apply for. A brief discussion followed. Mr. Miller will work with Mr. Scheuing on this.

FINANCE:

Checks for Ratification – August 27, 2026

General Account: Check Nos 8853 through 8881, dated 07/23/2026 through 08/26/2026, in the amount of \$164,130.65 as well as twenty EFTs dated 07/03/2026 through 08/26/2026 in the amount of \$14,546.87 for a combined total of \$178,677.52 from the General Account.

Payroll Account: Check Nos. V14148300 through V14148305 and Nos. V14230171 through V14230175, dated 8/5/2026 through 8/19/2026, in the amount of \$21,188.47 as well as four ACH's and four transfers, dated 08/03/2026 through 08/19/2026 in the amount of \$9,645.34 for a combined total of \$30,833.81 from the Payroll Account.

The combined total payments from the General and Payroll accounts in the amount of \$209,511.33 were approved on a motion by Mr. Goodman and seconded by Mr. Haller.

Motion passed unanimously.

Treasurer's Report – For the month of July 2026:

ACTIVITY

<u>BALANCE</u>	06/30/2026	\$867,209.29
RECEIPTS	\$595,568.20	
INTEREST	\$ 101.45	
EXPENDITURES	\$540,507.90	
BALANCE	07/31/2026	\$922,369.04

ACCOUNT BALANCES 07/31/2026

General	\$ 18,711.48
Payroll	19,963.92
Sewer	148,337.40
Capital Improvements	197,587.92
Savings	38,239.20
Petty Cash	<u>100.00</u>
AVAILABLE CASH	\$ 422,939.92
Riverfront CD	242,391.29
Tompkins CD	<u>257,037.83</u>
TOTAL	\$ 922,369.04

The Treasurer's Report for July of 2026 was approved on a motion by Ms. Goad and seconded by Mr. Hill. **Motion passed unanimously.**

COMMITTEE REPORTS

ADMINISTRATION/PERSONNEL

1. As discussed at the last meeting, Mr. Haller researched wastewater treatment facility salaries and the Pennsylvania State Association of Township Supervisors website. Motion was made by Mr. Haller and seconded by Mr. Goodman to approve the Employee Salary Increases retroactive to June 1, 2026 as presented. **Motion passed unanimously.**

FINANCE:

1. The Budget Comparison dated 07/31/2026 was reviewed by Board Members. A brief discussion followed regarding a few items.

INSURANCE/PENSION:

1. Motion was made by Mr. Haller and seconded by Ms. Goad to approve the 2027 MMO in the amount of \$33,379.30. **Motion passed unanimously.**

2. Ms. Kennedy reported that there was a yearly MRM Loss Control Visit on 8/25/26. It was suggested that when the employees have their yearly physical to include a completed Respirator Medical Evaluation Questionnaire for their physician. There were a few other items to be addressed.

BUILDINGS/GROUNDS/EQUIPMENT:

1. Motion was made by Mr. Haller and seconded by Ms. Goad to approve Engineering Work Order No. P260560.000 for the Butter Lane Pump Station – Conceptual Investigation with a not to exceed cost of \$38,300.00. **Motion passed unanimously.**

2. Motion was made by Mr. Haller and seconded by Mr. Goodman to have Attorney Boland file a formal complaint with the P.U.C. against Met-Ed for the issues we have had at the pumpstation. **Motion passed unanimously.**

Ms. Kennedy will provide Attorney Boland a timeline and costs incurred for this issue with Met-Ed.

SAFETY:

1. The employees watched a few safety videos. Mr. Scheuing and Mr. Green attended a Flagger Safety Course on 8/27/2026.

2. A suggestion was made to have duffel bags for employees for their safety equipment. Ms. Kennedy will order these bags.

FOG

1. Mr. Hill suggested that the employees learn how to do the FOG Inspections so they can be done in-house.

SOLICITOR:

No Report At This Time

SUPERINTENDENT:

1. DMR's were submitted.

2. PA One Calls continue to be marked.
3. Oxidation Ditch – No work was completed yet.
4. WETT Testing was completed and passed.
5. Plant 1 Blower Issue – No work was completed yet.
6. Primary Clarifier – A valve and boards broke. The valve was temporarily fixed and the boards were repaired.
7. Clarifier covers were briefly discussed. The covers that we had dry rotted. Mr. Dale Miller, of Entech Engineering, explained that Amity has covers over their clarifier weirs and trough, around the perimeter. Mr. Hill suggested that Mr. Scheuing and Mr. H. David Miller go to Amity to see this clarifier.

OFFICE MANAGERS REPORT:

1. A check was received for Covid Grant Application #2 for the Hydro-Dyne Center Flow Screen in the amount of \$167,193.00.
2. An updated telephone list is included in the packets.

NEW BUSINESS:

ADJOURNMENT

At 6:50 PM motion to adjourn was made by Ms. Goad and was seconded by Mr. Haller. **Motion passed unanimously.**

Respectfully Submitted,
Loretta Kennedy, Assistant Secretary