

**ANTIETAM VALLEY MUNICIPAL AUTHORITY
MINUTES
MEETING OF JULY 23, 2026**

The July meeting of the Antietam Valley Municipal Authority was held on the above captioned date, with the following Board Members answering roll call:

Mr. Curtis Hill, Chairman
Ms. Sue Goad, Treasurer
Mr. Quinn Haller, Secretary
Mr. Troy Goodman, Asst. Treasurer

Also Present:

Mr. Brian Boland, Esq., Solicitor
Mr. H. David Miller, Entech Engineering Via Zoom
Mr. Michael Scheuing, Superintendent
Ms. Loretta Kennedy, Assistant Secretary

The Chairman, Mr. Hill called the meeting to order at 6:00 PM with the Pledge of Allegiance to the flag.

Motion was made by Mr. Haller and seconded by Ms. Goad to approve the June minutes as presented. **Motion passed unanimously.**

ENGINEERING

1. Headworks Upgrade – Upgraded Milestones were provided for the project. Mr. Hill questioned if we could get an extended warranty for the Hydro-Dyne Center Flow Screen. Mr. Miller will check into this.
2. Blooming Glen accidentally severed the electrical feed to the Administration Building on June 16, 2026. Ms. Kennedy will provide Mr. Miller the total repair costs.
3. Operations/Administration Support is provided as requested throughout the month.
4. There is an ongoing problem with voltage at the Pumpstation and an informal complaint was filed with the P.U.C.

FINANCE:

Checks for Ratification – July 23, 2026

General Account: Check Nos 8817 through 8852, dated 06/25/2026 through 07/22/2026, in the amount of \$331,628.49 as well as twenty one EFTs dated 06/03/2026 through 07/22/2026 in the amount of \$16,961.60 for a combined total of \$348,590.09 from the General Account.

Payroll Account: Check Nos. V13981630 through V13981635 as well as V14059013 through V14059018 in the amount of \$22,827.46 as well as four ACH's and four transfers, dated 07/08/2026 through 07/21/2026 for a combined total of \$32,939.10 from the Payroll Account.

The combined total payments from the General and Payroll accounts in the amount of \$381,529.19 were approved on a motion by Mr. Haller and seconded by Ms. Goad. **Motion passed unanimously.**

Treasurer's Report – For the month of June 2026:

ACTIVITY

<u>BALANCE</u>	05/31/2026	\$910,672.64
RECEIPTS	\$233,862.40	
INTEREST	\$ 6396.82	
EXPENDITURES	\$283,724.57	
BALANCE	06/30/2026	\$867,207.29

ACCOUNT BALANCES

06/30/2026

General	\$ 13,865.27
Payroll	19,902.50
Sewer	4,414.42
Capital Improvements	197,581.21
Savings	131,914.77
Petty Cash	<u>100.00</u>
AVAILABLE CASH	\$ 367,778.17
Riverfront CD	242,391.29
Tompkins CD	<u>257,037.83</u>
TOTAL	\$ 867,207.29

The Treasurer's Report for June 2026 was approved on a motion by Mr. Haller and seconded by Mr. Hill. **Motion passed unanimously.**

COMMITTEE REPORTS

ADMINISTRATION/PERSONNEL

1. Mr. Haller stated that he researched wastewater treatment facility salaries and the Pennsylvania State Association of Township Supervisors website which lists salaries according to area, job titles and years of service. Mr. Hill said this needs further research.
2. Our current Laborer, Mr. Green is off probation as of 7/13/2026. Motion was made by Mr. Haller and seconded by Ms. Goad to give Mr. Green a \$2.00 per hour raise, retroactive to 7/13/2026. **Motion passed unanimously.**
3. Ms. Kennedy stated there was a worker's compensation claim. A short explanation followed.
4. Motion was made to accept Mr. Fisher's resignation, effective 07/31/2026 by Mr. Haller and was seconded by Ms. Goad. **Motion passed unanimously.**
5. A brief discussion was held regarding hiring a replacement for Mr. Fisher. Mr. Scheuing will think about whether he wants a Laborer or an Operator.

FINANCE:

1. The Budget Comparison dated 06/30/2026 was reviewed by Board Members.

INSURANCE/PENSION:

No Report At This Time

BUILDINGS/GROUNDS/EQUIPMENT:

1. Mr. Haller explained that he would like to get a structural engineer involved with the issue at the pumpstation. Mr. Hill stated that he met with Mr. Hannum from Entech Engineering at the pumpstation. This will be discussed at the next board meeting.
2. Mr. Haller also stated that general observations throughout the plant and pumpstation will be part of the maintenance schedule.
3. The flushing truck was repaired.

SAFETY:

1. The employees watched a safety video at the beginning of the month.

SOLICITOR:

No Report At This Time

SUPERINTENDENT:

1. DMR's were submitted.
2. PA One Calls continue to be marked.
3. The gate in Plant 1 was repaired. There is one more gate that must be repaired. The mechanic is planning to use left over parts from the other two gates that were repaired.
4. No work was done on the Oxidation Ditch Gate Issue. WETT Testing is scheduled for the first week in August.
5. Last month Mr. Scheuing reported that a VFD in Plant 1 stopped working. A second VFD broke. Mr. Conrad from Eastern Environmental replaced the VFD in Plant 1 and looked at the first VFD and determined that the VFD was fine, but the blower must be replaced. We do have a back-up blower. Once the gate is done then plant 1 can be shut down and drained and Eastern will come in and make the switch. In Plant 1 the pipes under the blowers are broken. These pipes will be repaired when the blower is replaced.
6. The Chart Recorder Quotation from Allied Control was incorrect. They priced it for two instead of one. We are waiting for a new quotation.
7. Allied Control scheduled a service call through Mr. Hartman to calibrate the meters and provide calibration certificates. Ms. Kennedy realized that we recently paid Allied for a service call which included calibrations. No new stickers were put on the meters and no calibration certificates were received. After speaking with Allied Control, the calibrations were completed for free and new certificates were provided.
8. Mr. Hill requested that Ms. Kennedy contact Met-Ed to see if there is still a Repair Ticket open.

9. We received a Quotation from Reading Bearing & Drive to repair a VFD. The Quotation was higher than the cost of a new VFD.

OFFICE MANAGERS REPORT:

1. A Request for credit was received from Beverly Shunk of 114 Midland Avenue. The MPBMA found the gasket leaking after the meter. Motion was made by Mr. Hill and seconded by Ms. Goad to issue a credit in the amount of \$116.16. **Motion passed unanimously.**

NEW BUSINESS:

At 7:15 PM the Chairman, Mr. Hill called for an Executive Session to discuss matters of Personnel.

At 7:30PM the Chairman, Mr. Hill brought the meeting back in session.

ADJOURNMENT

At 7:31 PM motion to adjourn was made by Ms. Goad and was seconded by Mr. Haller. **Motion passed unanimously.**

Respectfully Submitted,
Loretta Kennedy, Assistant Secretary