

**ANTIETAM VALLEY MUNICIPAL AUTHORITY
MINUTES
MEETING OF FEBRUARY 26, 2026**

The February meeting of the Antietam Valley Municipal Authority was held on the above captioned date, with the following Board Members answering roll call:

Mr. Curtis Hill, Chairman
Mr. Francis Kelly, Vice-Chairman
Ms. Sue Goad, Treasurer
Mr. Quinn Haller, Secretary
Mr. Nathan Rupright, Assistant Treasurer

Also Present:

Mr. Brian Boland, Esq., Solicitor
Mr. H. David Miller, Entech Engineering
Mr. Michael Scheuing, Superintendent
Ms. Loretta Kennedy, Assistant Secretary

The Chairman, Mr. Hill called the meeting to order at 6:00 PM with the Pledge of Allegiance to the flag.

A motion was made to open the floor for nomination for the office of Chairperson by Mr. Haller, seconded by Mr. Kelly. **Floor is now open.** Nomination for chairman was made by Mr. Kelly to nominate Mr. Hill. A motion was made to close the floor by Mr. Kelly and seconded by Mr. Haller. **Floor is now closed.** A roll call vote in favor of Mr. Hill as Chairman:

Ms. Goad – Aye
Mr. Haller – Aye
Mr. Hill - Aye
Mr. Kelly - Aye

The vote was unanimous.

A motion was made to open the floor for nomination for all other offices was made by Mr. Kelly and was seconded by Mr. Rupright. **Motion passed.** A motion by Mr. Hill to appoint Mr. Kelly as Vice Chairperson, Mr. Haller as Secretary, Ms. Goad as Treasurer, Mr. Rupright as Asst. Treasurer and Ms. Kennedy as Asst. Secretary. Motion to close the floor was made by Mr. Kelly and was seconded by Mr. Haller. **Motion passed unanimously.**

Motion to appoint Mr. Kelly, Mr. Haller, Ms. Goad, Mr. Rupright and Ms. Kennedy was made by Mr. Kelly and was seconded by Mr. Hill. **Motion passed unanimously.**

Motion was made by Mr. Kelly and was seconded by Mr. Haller to appoint:

Solicitor - Brian Boland, Esq. – Kozloff Stoudt
Engineering – H. David Miller – Entech Engineering
Auditor – Cherry Bekaert
Actuary – Conrad Siegel

Motion passed unanimously

At this time, Mr. Hill took over the meeting.

Motion was made by Mr. Rupright and seconded by Ms. Goad to approve January 22, 2026 minutes with one correction. **Motion passed unanimously.**

FINANCE:

Checks for Ratification – February, 2026

General Account: Check Nos. 8673 through 8711, dated 01/27/25 through 02/26/2026, in the amount of \$172,910.68 as well as twenty seven EFT's dated 01/12/2026 through 02/18/2026 in the amount of \$47,272.71 for a combined total of \$220,183.39 from the General Account. Check Nos. 8678 and 8696 were voided.

Payroll Account: Check Nos. V13071889 through V13071893 as well as V13143508 through V13143512, dated 2/4/2026 through 2/18/2026, in the amount of \$18,919.85 as well as four ACH's and four transfers, dated 12/2/2026 through 2/18/2026 for a combined total of \$26,811.40 from the Payroll Account.

The combined total payments from the General and Payroll accounts in the amount of \$246,994.79 were approved on a motion by Ms. Goad and seconded by Mr. Rupright. **Motion passed unanimously.**

Treasurer's Report – For the month of January 2026:

ACTIVITY

<u>BALANCE</u>	12/31/2025	\$1,143,447.10
RECEIPTS	\$ 297,962.49	
INTEREST	\$ 313.98	
EXPENDITURES	\$ (248,528.37)	
BALANCE	01/31/2026	\$1,193,195.20

**ACCOUNT BALANCES
01/31/2026**

General	\$ 666.99
Payroll	18,006.29
Sewer	74,925.85
Capital Improvements	333,194.90
Savings	273,092.59
Petty Cash	<u>100.00</u>

AVAILABLE CASH	\$ 699,986.62
Riverfront CD	242,391.29
Tompkins CD	<u>250,817.29</u>
TOTAL	\$1,193,195.20

The Treasurer's Report for January 2026 was approved on a motion by Mr. Haller and seconded by Mr. Kelly. **Motion passed unanimously.**

COMMITTEE REPORTS

ADMINISTRATION/PERSONNEL

1. Mr. Rupright reported that he completed job descriptions for Mr. Scheuing's review. Mr. Rupright will forward these to Attorney Boland for review before they are presented for approval.
2. The yearly boot allowance for employees was briefly discussed. Motion was made by Mr. Haller and seconded by Mr. Hill to raise the yearly boot allowance to \$250.00. **Motion passed unanimously.**
3. Carhartt bib overalls were purchased for a few employees. Sweatshirts for employees were ordered from Weikel Sportswear.

FINANCE:

1. The Budget Comparison dated 01/31/2026 was reviewed by Board Members.
2. Motion was made by Mr. Hill and seconded by Mr. Kelly to renew the CD with Riverfront Credit Union which matures on 2/28/2026 for twelve months at 3.75% interest. **Motion passed unanimously.**

INSURANCE/PENSION:

BUILDINGS/GROUNDS/EQUIPMENT:

No Report

SAFETY:

1. Mr. Scheuing reported that Mr. Hartman is installing safety lights on the Flushing Truck and the Box Camera Truck.
2. Safety videos are watched monthly.

I & I:

1. Mr. Hill stated that he would like to further investigate resident sump pumps that are connected to the sanitary sewer system.

FOG PROGRAM:

No Report at this time

SOLICITOR:

No Report at this time.

SUPERINTENDENT:

1. PA One Calls continue to be marked.
2. DMR's were submitted.
3. There is a splitter box gate issue. Two boxes have gate issues. Mr. Hill requested that Mr. Scheuing prepare a video for the March meeting. A brief discussion followed.
4. Control Room pump - The packing glands were received from Levan Machine. Mr. Hill suggested requesting the blueprints from Levan.

5. Plant 2 chart issue – Allied Control hasn't responded yet.
6. Muffin Monster: The Muffin Monster was removed.
7. The new samplers have been installed and are working great.
8. The parts were received to upgrade the Cues Camera. A Cues representative came and assembled the unit and provided training on the use of the different wheels.
9. Two gas heaters in the new garage weren't working. We are getting a quotation from Wagner's Heating to repair them.
10. Mr. Hartman made repairs in the upstairs restroom.

ENGINEERING

1. Headworks Upgrade – An invitation to Bid has been placed on PennBid on February 4, 2026. A timeline was provided. The Grant Disbursement is September 30th, 2026. Nine people attended the Pre-bid meeting, of which five were contractors. The order for the Fine Screen has been placed with Sherwood Logan.

Mr. Hill requested that all Headworks Project costs be included on the Headworks Project Invoice not on the Miscellaneous Engineering Invoice. A brief conversation followed between Mr. Hill and Mr. Miller.

2. Digester Conversion – Motion was made by Mr. Haller and seconded by Mr. Hill to reject all bids. **Motion passed unanimously.**

3. NPDES Permit Renewal – AVMA received the Draft NPDES Permit on February 18, 2026. 9 Pollutants have been added to the monitoring requirements. They include Influent Total Suspended Solids and Effluent E-Coli, Nitrate-Nitrite, Total Kjeldahl Nitrogen, Total Copper, PFOA, PFOS, PFBS and HFPO-DA. Total Lead has been removed from the reporting requirements. Price quotations for additional services are forthcoming. The new Permit will likely go into effect around May 1, 2026.

4. 2025 CIPP Lining Project – Work is complete. Closeout Documents and the Final Pay Application #3 have been received from the Contractor. Entech recommends approving Payment Application #3 in the amount of \$29,598.05. Motion was made by Mr. Kelly and seconded by Mr. Haller to approve Payment Application #3 in the amount of \$29,598.05. **Motion passed unanimously.**

5. Work is under way for the Chapter 94 Report. The Report will be submitted by March 31, 2026.

6. Notice was received from McDonalds. It sounds like they are tearing the building down and rebuilding. This building is in St. Lawrence. Planning requirements must go through St. Lawrence. It is important that they install a grease receptor. McDonalds will owe us additional money for EDU's.

OFFICE MANAGERS REPORT:

1. A Request for sewer forgiveness was received from:

Brooke Smith of 450 Fountain Avenue had a leak. Mr. Scheuing went to the home and determined that the water entered our sanitary sewer system through a floor drain. This credit request was denied by Mr. Hill and was seconded by Mr. Rupright. **Motion passed unanimously.**

At 6:55 PM the Chairman, Mr. Hill called for an Executive Session to discuss matters of Personnel.

At 7:25 PM the Chairman, Mr. Hill brought the meeting back in session.

Motion was made by Mr. Hill and was seconded by Mr. Haller to promote Mr. Esser to Assistant Superintendent with a salary of \$33.00 per hour retroactive to 1/1/2026. The Retroactive amount will be \$1,200.00. **Motion passed unanimously.**

Motion was made by Mr. Hill and was seconded by Mr. Kelly to give Mr. Fisher a 3% increase. **Motion passed unanimously.**

Ms. Kennedy was asked to prepare a Facebook Post advertising for a Laborer.

NEW BUSINESS:

ADJOURNMENT

At 7:30 PM motion to adjourn was made by Mr. Haller and was seconded by Mr. Kelly. **Motion passed unanimously.**

Respectfully Submitted,

Loretta Kennedy, Assistant Secretary