

**ANTIETAM VALLEY MUNICIPAL AUTHORITY  
MINUTES  
MEETING OF APRIL 24, 2025**

The April meeting of the Antietam Valley Municipal Authority was held on the above captioned date, with the following Board Members answering roll call:

Mr. Curtis Hill, Chairman  
Mr. Francis Kelly, Vice-Chairman  
Mr. Quinn Haller, Secretary  
Ms. Sue Goad, Treasurer  
Mr. Nathan Rupright, Assistant Treasurer

**Also Present:**

Mr. Brian Boland, Esq., Solicitor  
Mr. H. David Miller, Entech Engineering  
Mr. Christopher Hannum, PE, Entech Engineering  
Mr. Joseph Ravert, Jr., Superintendent  
Ms. Loretta Kennedy, Assistant Secretary

**Visitor:**

Mr. & Mrs. Powell of 816 Penndale Avenue

The Chairman, Mr. Hill called the meeting to order at 6:00 PM with the Pledge of Allegiance to the flag.

Motion was made by Mr. Kelly and seconded by Ms. Goad to approve the April 24, 2025 minutes as presented. **Motion passed unanimously.**

**VISITOR:**

Mr. Powell explained that in February a pipe burst at his mother's home at 816 Penndale Avenue. Mr. Ravert met with Mrs. Powell at the home and it was determined that the water did not enter the sanitary sewer system. Motion was made by Mr. Haller and seconded by Mr. Rupright to issue a sewer credit in the amount of \$683.75. **Motion passed unanimously.**

**FINANCE:**

**Checks for Ratification – April 24, 2025**

General Account: Check Nos. 8389 through 8418, dated 03/31/2025 through 04/23/2025 in the amount of \$175,326.97 as well as 22 EFTs dated 03/24/2025 through 04/25/2025 in the amount of \$13,317.68 for a combined total of \$188,644.65 from the General Account.

Payroll Account: Check Nos. V11101443 through V11101448 as well as Check Nos. V11187650 through V11187655 in the amount of \$22,411.02 as well as 4 ACH's and 4 transfers, dated 03/31/2025 through 04/16/2025, in the amount of \$10,587.30 for a combined total of \$32,998.32 from the Payroll Account.

The combined total payments from the General and Payroll accounts in the amount of \$221,642.97 were approved on a motion by Mr. Kelly and seconded by Mr. Hill. **Motion passed unanimously.**

## **Treasurer's Report – For the month of March 2025:**

### **ACTIVITY**

<b><u>BALANCE</u></b>	<b>2/28/2025</b>	<b>\$1,422,901.77</b>
RECEIPTS	\$341,622.61	
INTEREST	861.62	
EXPENDITURES	(410,076.65)	
<b>BALANCE</b>	<b>03/31/2025</b>	<b>\$1,355,309.35</b>

### **ACCOUNT BALANCES 03/31/2025**

General	\$ 19,830.05
Payroll	19,223.87
Sewer	16,943.41
Capital Improvements	174,620.32
Savings	646,155.01
Petty Cash	100.00
Savings (Cashed CD)	0.00
<b>AVAILABLE CASH</b>	<b>\$ 876,872.66</b>
Riverfront CD	236,923.04
Tompkins CD	241,513.65
<b>TOTAL</b>	<b>\$1,355,309.35</b>

The Treasurer's Report for March was approved on a motion by Mr. Rupright and seconded by Mr. Hill. **Motion passed unanimously.**

### **COMMITTEE REPORTS**

#### **ADMINISTRATION/PERSONNEL**

No report at this time.

#### **FINANCE:**

1. The Budget Comparison dated 3/31/2025 was reviewed by Board Members.

#### **INSURANCE/PENSION:**

1. Mr. Kelly reported that the EHD insurance company agreed with him and they heard from the trust. They agreed to increase the limit for Uninsured/Underinsured insurance coverage as requested to one million dollars if the paperwork was resigned and resubmitted. The agent mentioned that the trust will probably non-renew our account for making this change. If this happens Mr. Kelly will appeal the decision. Motion was made by Mr. Rupright and seconded by Mr. Hill to change the coverage to one million dollars. **Motion passed unanimously.**

#### **BUILDINGS/GROUNDS/EQUIPMENT:**

1. Mr. Ravert reported that he spoke with Mr. Ahrens, of the Borough and they will be approving the building of the new garage at their next board meeting. Attorney Boland will

Speak to Mr. Ahrens regarding the lease terms. Mr. Miller stated that he reached out to Mr. Ahrens a few weeks ago but didn't talk with him yet.

### **SAFETY:**

1. Mr. Ravert stated that safety videos are being watched monthly.
2. The updated F250 safety features were reviewed with the AVMA employees

### **I & I:**

1. Mr. Ravert stated that the Borough of Mt. Penn provided a list of streets being paved. These lines were cleaned and videoed. Areas with infiltration were found on Endlich Avenue and Philmay Terrace. These areas were added to the yearly lining project. Mr. Ravert hopes to have this lining finished before the Borough starts the paving project. Mr. Ravert will contact Mr. Ahrens to get a time frame for this project. Mr. Hill stated that we will budget \$200,000.00 for lining in 2025.
2. Mr. Ravert will get updated information regarding a sewer lateral smoker for May's monthly board meeting.
3. A manhole that was lined on Hill Avenue is leaking. This is under warranty and will be repaired free of charge.
4. Mr. Ravert questioned Mr. Miller about a Magnetite System. Mr. Miller provided a brief explanation of how this system works. This system adds efficiency within the operation. Mr. Miller will look into getting ahold of a sales representative.

### **F.O.G. PROGRAM:**

**No Report at this time.**

### **SOLICITOR:**

1. Attorney Boland stated that Barrasso Excavation submitted a credit change order for 1050 Friedensburg Road in the amount of \$19,641.25. Attorney Boland reported that he received a settlement offer from Barrasso Excavation in the amount of \$8,000.00. Motion was made by Mr. Kelly and seconded by Mr. Haller to approve the settlement agreement from Barrasso Excavation in the amount of \$8,000.00 and approve the authorized board members to sign the paperwork. **Motion passed unanimously.**
2. The articles of incorporation –A resolution was prepared to authorize the amendment of the Articles of Incorporation to extend the Authority for another fifty years. This was completed on November 27, 2025. Ordinances were prepared for the Borough of Mt. Penn and Lower Alsace Township to approve the amendment of the Articles of Incorporation, which were passed by both in February of 2025. Motion was made by Mr. Haller and seconded by Ms. Goad to have Attorney Boland file the Articles of Incorporation Amendment and approve the officers to sign the paperwork. **Motion passed unanimously.** Attorney Boland stated that this is in compliance with the Municipalities Authorities Act. This paperwork must be advertised.

### **SUPERINTENDENT:**

1. PA One Calls continue to be marked.

2. Paperwork for one new sewer connection was received.
3. The Ford F250 work was completed.
4. One part of the last WETT test failed. This test had to be redone. This testing will be completed tomorrow.
5. A grommet kit was purchased to try to repair the cover for the second clarifier.
6. A repair must be done to the pump side of the flushing truck. One of the hose nipples for the main pump has a crack in it. This has been cracked for approximately three months. This was not a warranty item. The parts were ordered. The repair will cost approximately \$2,000.00.
7. The generator was serviced two weeks ago. The fuel gauge was broken, which was a warranty item. It looked like there was oil leaking around the turbos. This was actually diesel fuel that isn't getting burned off because the generator isn't run under load often enough. Mr. Ravert was told to run the generator under load for a few hours to fix this issue.
8. The restaurant lines were flushed and televised. A few restaurants had grease. Mr. Sands said the grease traps are looking good.

## **ENGINEERING**

1 Headworks Upgrade – Mr. Hannum explained how the original Headworks Upgrade Work Order was written, which included a new pumpstation. At the Chairman's request, extensive modeling was conducted of the Pre-Headworks sewer lines and have concluded that a pump station is needed to overcome downstream control points.

Mr. Hill questioned if modifying the existing headworks building and/or adding an additional headworks building would be feasible. A long discussion followed. Mr. Hannum stated that modifications can be made to the existing headworks building which include a larger screen. Motion was made by Mr. Hill and was seconded by Mr. Haller to proceed with the headwork project modifications with the installation of the fine screen and no new pump station at this time. **Motion passed unanimously.**

2. Digester Conversion – Design is complete. The Project Manual is being assembled. The preliminary target to bid is July 21, 2025.

3. NPDES Permit Renewal – The application has been submitted but will be considered incomplete until the results of the final WETT test, scheduled for April 23, 2025 are submitted to the DEP. The current Permit will remain in effect.

4. 1050 Friedensburg Road – PA Application #1 in the amount of \$43,158.75 is recommended for payment. There is a \$19,641.25 Credit Change Order from Barrasso Excavation. Motion was made by Mr. Haller and was seconded by Ms. Goad to approve the change order from Barrasso Excavation, in the amount of \$19,641.25 and approve payment in the amount of \$43,158.75. **Motion passed unanimously.**

5. Secondary Clarifier Rehabilitation Project – Once the scope is more clearly defined, we will have a proposal to provide bid documents for this work.

6. LSA Funding Application – The application for \$1,000,000 was submitted to DCED on November 27, 2024. Award announcements are expected on September 30, 2025.

7. DCED Small Water System Grant Applications – Two applications totaling \$1,000,000 will be submitted by the April 30, 2025 deadline for the Digester and Headwork Modification projects.

Motion was made by Mr. Haller and seconded by Mr. Rupright to Adapt Resolution No. 2025-2 for a \$500,000 grant to be used for Digester Rehabilitation. **Motion passed unanimously.**

Motion was made by Mr. Kelly and was seconded by Mr. Haller to Adapt Resolution No. 2025-3 for a \$500,000 grant for the Headworks Modification Project, with no pumpstation at this time. **Motion passed unanimously.**

### **OFFICE MANAGERS REPORT:**

1. Reimbursement was received from MRM Property & Liability Trust in the amount of \$6,234.50 as well \$5,000.92 from MRM Workers Compensation Pooled Trust.

2. Notification was received from Fraser that our copier will not be able to be serviced as of 6/30/2025.

3. A leak credit request was received from Gesner Noel of 2533 Prospect Street. In early February the pipes in the guest house burst due to freezing temperatures. Mr. Ravert met with Mr. Noel and the water did not enter the sewer system. After a brief discussion motion was made by Mill Hill and was seconded by Mr. Kelly to issue a sewer credit in the amount of \$967.05. **Motion passed unanimously.**

4. A leak credit request was received from Melissa Negron of 2510 Filbert Avenue. There was a toilet running in the basement. Motion was made by Mr. Haller and was seconded by Mr. Kelly to issue a credit in the amount of \$1,250.00. **Motion passed unanimously.**

### **UNFINISHED BUSINESS:**

### **ADJOURNMENT**

At 7:40 PM the Chairman, Mr. Hill made a motion and was seconded by Mr. Kelly to adjourn to an Executive Session to discuss personnel issues.

Respectfully Submitted,

Loretta Kennedy, Assistant Secretary