

**ANTIETAM VALLEY MUNICIPAL AUTHORITY  
MINUTES  
MEETING OF MARCH 27, 2025**

The March meeting of the Antietam Valley Municipal Authority was held on the above captioned date, with the following Board Members answering roll call:

Mr. Curtis Hill, Chairman  
Mr. Francis Kelly, Vice-Chairman  
Mr. Quinn Haller, Secretary  
Ms. Sue Goad, Treasurer

**Also Present:**

Mr. Brian Boland, Esq., Solicitor  
Mr. H. David Miller, Entech Engineering  
Mr. Joseph Ravert, Jr., Superintendent  
Ms. Loretta Kennedy, Assistant Secretary

**Visitor:**

Mr. Hunter Ahrens, Mt. Penn Borough Manager  
Mr. David Okonski, Mt. Penn Borough Employee

**Absent:**

Mr. Nathan Rupright, Assistant Treasurer

The Chairman, Mr. Hill called the meeting to order at 6:00 PM with the Pledge of Allegiance to the flag.

Motion was made by Mr. Kelly and seconded by Ms. Goad to approve the February 27, 2025 minutes as presented. **Motion passed unanimously.**

Mr. Hill stated that he invited Mr. Ahrens and Mr. Okonski to discuss the progress of their new building. Mr. Ahrens stated that Exeter Township approved their building plans. Six copies of these plans were provided for Mr. Hill to sign after review by Entech Engineering. Mr. Ahrens mentioned that grant money has been secured for the first part of the project and additional grant money should be received for the remainder of the building.

A letter with the Borough's paving projects was forwarded via email. A short discussion followed.

**FINANCE:**

**Checks for Ratification – March 27, 2025**

General Account: Check Nos. 8365 through 8387 and dated 03/03/2025 through 03/25/2025 in the amount of \$72,041.18 as well as 17 EFTs dated 02/24/25 through 03/20/25 in the amount of \$12,753.56 for a combined total of \$84,794.74 from the General Account.

Payroll Account: Check Nos. V10929700 through V10929705 as well as Check Nos. V11006853 through V11006862 and Check No. 50089 in the amount of \$23,374.37 as well as 4 ACH's and 4 transfers, dated 03/04/25 through 03/18/25, in the amount of \$10,957.58 for a combined total of \$34,331.95 from the Payroll Account.

The combined total payments from the General and Payroll accounts in the amount of \$119,126.69 were approved on a motion by Mr. Kelly and seconded by Ms. Goad. **Motion passed unanimously.**

**Treasurer's Report – For the month of February 2025:**

**ACTIVITY**

<b><u>BALANCE</u></b>	<b>1/31/25</b>	<b>\$1,248,782.54</b>
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RECEIPTS	\$722,181.76
INTEREST	1,731.06
EXPENDITURES	(549,793.59)

<b>BALANCE</b>	<b>02/28/2025</b>	<b>\$1,422,901.77</b>
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**ACCOUNT BALANCES  
02/28/2025**

General	\$ (95,891.93)
Payroll	20,648.81
Sewer	23,354.94
Capital Improvements	174,614.39
Savings	821,638.87
Petty Cash	100.00
Savings (Cashed CD)	0.00
<b>AVAILABLE CASH</b>	<b>\$ 944,465.08</b>
Riverfront CD	236,923.04
Tompkins CD	241,513.65
<b>TOTAL</b>	<b>\$1,422,901.77</b>

The Treasurer's Report for February was approved on a motion by Mr. Haller and seconded by Mr. Kelly. **Motion passed unanimously.**

**COMMITTEE REPORTS**

**ADMINISTRATION/PERSONNEL**

1. Ms. Kennedy will review the Personnel Policy Handbook overtime procedure.

**FINANCE:**

1. The Budget Comparison dated 2/28/2025 was reviewed by Board Members.

**INSURANCE/PENSION:**

1. Mr. sent a letter to MRM Insurance company regarding Uninsured/Underinsured insurance coverage. He received a response and will have additional information for next month's meeting.

**BUILDINGS/GROUNDS/EQUIPMENT:**

1. The three quotations for fencing do not include electronics for the gate, etc.

2. A new VFD is being installed in Plant #1 basement next week. This VFD runs a pump. This should cost approximately \$4,000.00.

### **SAFETY:**

1. Mr. Ravert stated that safety videos are being watched monthly.

### **I & I:**

1. Lateral smokers were briefly discussed. Mr. Miller of Entech provided a brief explanation. Mr. Ravert stated they cost approximately \$700.00. These laterals are owned by the homeowners. Mr. Boland, Esq. stated that some of the laterals are in AVMA's Right-Of-Way. Permission must be granted by homeowners for laterals not in the Right-Of-Way. Mr. Ravert will do some additional research to be discussed at the next meeting.

2. Mr. Ravert videoed Byram Street after a rain event. There were two or three houses with constant water coming out. There is infiltration coming from the first joint connection coming into the main. This most likely would have to be dug up to repair this problem. Mr. Ravert stated that lining is possible but it's expensive. This problem could eventually cause sinkholes.

### **F.O.G. PROGRAM:**

**No Report at this time.**

### **SOLICITOR:**

1. Attorney Boland stated that he received a final settlement offer from Barasso regarding the litigation. Mr. Boland, Esq. stated that he will meet with Mr. Ravert, Jr. before responding.

2. The articles of incorporation – Mt. Penn Borough have passed the ordinance and have advertised. Lower Alsace Township. Mr. Boland, Esq. is waiting for a response from Lower Alsace's attorney.

### **SUPERINTENDENT:**

1. PA One Calls continue to be marked.

2. One of the clarifier covers was installed. The other cover must be repaired.

3. The Ford F250 Update – Levan said it should take another week or two.

4. The next round of WETT Testing was completed last Friday. This is the last test needed for our Permit Renewal.

5. Next week all the restaurant lines will be televised and flushed.

### **ENGINEERING**

1 Headworks Upgrade – Mr. Hill and Mr. Kelly attended a meeting at Entech to discuss the headworks upgrade. Some modeling was displayed. Different options were discussed. A non-mechanical way to solve this problem would be the best option. Mr. Hill questioned Entech's time-line.

Mr. Hill questioned if modifying the existing headworks building and/or adding an additional headworks building would be feasible. A long discussion followed.

2. Digester Conversion – Design continues and is at 80% completion. Project cost control alternatives are being discussed. Mr. Hannum stated that this should be bid ready by May of 2025.
3. Chapter 94 Report – This report was signed and submitted to PA DEP. Copies will be provided to Mr. Ravert.
4. NPDES Permit Renewal – The application has been submitted but will be considered incomplete until the results of the final WETT test, scheduled for March 17, 2025 are submitted to the DEP. The current Permit will remain in effect.
5. 1050 Friedensburg Road – This project is completed.
6. Secondary Clarifier Rehabilitation Project – We are holding off on this.
7. LSA Funding Application – The application is for \$1,000,000 and was submitted to DCED on November 27, 2024. Award announcements are expected on September 30, 2025.
8. DCED Small Water System Grant Application EWO. There were two grants for \$5,000.00 each. One for the digester and one for the headworks project. Motion was made by Mr. Haller and seconded by Mr. Kelly to approve these two grant applications. **Motion passed unanimously.**

#### **OFFICE MANAGERS REPORT:**

1. A yearly credit was received from PMHIC in the amount of \$29.36.

#### **UNFINISHED BUSINESS:**

#### **ADJOURNMENT**

At 7:20 PM the Chairman, Mr. Hill made a motion and was seconded by Mr. Kelly to adjourn to an Executive Session to discuss personnel issues.

Respectfully Submitted,

Loretta Kennedy, Assistant Secretary