

**ANTIETAM VALLEY MUNICIPAL AUTHORITY
MINUTES
MEETING OF NOVEMBER 21, 2024**

The November meeting of the Antietam Valley Municipal Authority was held on the above captioned date, with the following Board Members answering roll call:

Mr. Curtis Hill, Chairman
Mr. Quinn Haller, Treasurer
Mr. Nathan Rupright, Secretary

Also Present:

Mr. Brian Boland, Esq., Solicitor, Kozloff Stoudt
Mr. H. David Miller, Entech Engineering
Mr. Joseph Ravert, Jr., Superintendent
Ms. Loretta Kennedy, Assistant Secretary

Absent:

Mr. Francis Kelly, Vice-Chairman
Ms. Sue Goad, Asst. Treasurer

The Chairman, Mr. Hill called the meeting to order at 6:00 pm with the Pledge of Allegiance to the flag.

A motion was made by Mr. Haller and seconded by Mr. Rupright to approve the October 24, 2024 minutes as presented. **Motion passed unanimously.**

FINANCE:

Checks for Ratification – November 21, 2024:

General Account: Check Nos. 8249 through 8285 dated 10/23/24 through 11/20/24 in the amount of \$343,556.97 as well as 18 EFTs dated 10/24/24 through 11/20/24, in the amount of \$11,897.38 for a combined total of \$355,454.35 from the General Account.

Payroll Account: Check Nos. V10069874 through V10069879 as well as Check Nos. V10164573 through V10164578 in the amount of \$21,636.10 as well as 4 ACH's and 4 transfers, dated 10/30/2024 through 11/12/2024, in the amount of 9,995.20 for a combined total of \$31,631.30 from the Payroll Account.

The combined total payments from the General and Payroll accounts in the amount of \$387,085.65 were approved on a motion by Mr. Haller, seconded by Mr. Rupright. **Motion passed unanimously.**

Treasurer's Report – For the month of October 2024:

ACTIVITY

<u>BALANCE</u>	09/30/24	\$1,257,654.11
RECEIPTS		\$376,399.07
INTEREST		496.56

EXPENDITURES (369,126.20)

BALANCE 10/31/24 \$1,265,423.54

ACCOUNT BALANCES

10/31/24

General	\$ 16,265.85
Payroll	19,602.50
Sewer	35,281.57
Capital Improvements	613,031.01
Savings	353,700.95
Petty Cash	100.00
Savings (Cashed CD)	0.00
AVAILABLE CASH	\$1,037,981.88
Riverfront	227,441.66
TOTAL	\$1,265,423.54

The Treasurer's Report for October of 2024 was approved on a motion by Mr. Haller and seconded by Mr. Hill. **Motion passed unanimously.**

COMMITTEE REPORTS

ADMINISTRATION/PERSONNEL:

1. A motion was made by Mr. Haller and was seconded by Mr. Rupright to give the AVMA employees a 2.5% cost of living salary increase for 2025. **Motion passed unanimously.**

FINANCE:

1. The Budget Comparison dated 10/31/2024 was reviewed by Board Members.

2. A motion was made by Mr. Haller and was seconded by Mr. Rupright to approve the 2025 Budget. **Motion passed unanimously.**

3. Mr. Rupright asked Ms. Kennedy if QB has a variance report so he can compare the difference in monthly invoices.

4. The loan with M & T Bank settled on Wednesday, November 20, 2024 and the money was disbursed to AVMA's accounts.

INSURANCE/PENSION:

1. Ms. Kennedy stated that a Notice of 2024 Distress Determination was received from The Commonwealth of PA Department of the Auditor General. Our distress score for our municipality for our defined benefit pension plan is a 1. Nothing must be done at this time.

BUILDINGS/GROUNDS/EQUIPMENT:

1. Mr. Ravert stated that he should have pricing on solar energy for the December meeting.

I & I:

1. Mr. Ravert stated not much is going on because the sewer camera is out for repair.

F.O.G. PROGRAM:

1. FOG inspections are continuing.

SOLICITOR:

1. Mr. Boland, Esq. stated that the litigation for the Endlich Avenue matter is proceeding.
2. Mr. Boland, Esq. mentioned that AVMA's Articles of Incorporation expire in 2023. Mr. Boland prepared Resolution No. 2024-07 which extends AVMA's Articles of Incorporation by 50 years. Mr. Boland explained that this has to be approved by The Borough of Mt. Penn and Lower Alsace Township. Motion was made by Mr. Hill and was seconded by Mr. Haller to approve Resolution No. 2024-07 to extend AVMA's Articles of Incorporation by 50 years.
Motion passed unanimously.
3. Mr. Boland will prepare a Lein Resolution with MPBMA for the December meeting.

SUPERINTENDENT:

1. PA One Calls continue to be marked.
2. The second round of WETT Testing begins the week after Thanksgiving. We are using Suburban Labs this round.
3. Lateral Jetter – We received the lateral Jetter from Kochel and it was installed on the flushing truck.
4. A quotation is included in the packet for flood gates at the pumphouse, from Design Plastic Systems, Inc. This can be done cheaper if purchased from a different company online and installed in house.
5. A quotation is included in the packet from Bio-Clean for an all-natural flocculent to assist in reducing belt press and polymer costs. A product similar can be purchased from an existing vendor for approximately \$3,500.00. This would get us through the winter.

ENGINEERING

1. Entech Work Order #P240769.000 for the 2024 State-Wide Local Share Account Grant Application in the amount of \$4,700.00 was presented for approval. A Motion was made by Mr. Haller and seconded by Mr. Hill to approve this Work Order in the amount of \$4,700.00.
Motion passed unanimously.

The motion was made by Mr. Rupright and seconded by Mr. Haller to sign Resolution No. 2024-6 requesting two Statewide Local Share Assessment grants from the Commonwealth Financing Authority totaling \$987,074. This Resolution authorizes Curtis Hill, the Chairman and Loretta Kennedy, the Asst. Secretary to be the officials to execute all documents and agreements

between AVMA and the Commonwealth Financing Authority to facilitate and assist with obtaining the requested grants.

The two separate grants to be requested are: Application No. 1 – Digester Modifications in the amount of \$400,000.00 and Application No. 2 – Clarifier Rehabilitation in the amount of \$587,074.00. **Motion passed unanimously.**

2. Headworks and Digester Conversion – Entech Work Order #4617-EWO-230494.010 for Anaerobic Modifications Additional Services in the amount of \$49,000.00 was presented for approval. It was explained this would be for additional services for Plant 2 Aeration and RAS Pump Control. After a brief discussion motion was made by Mr. Hill and was seconded by Mr. Haller to approve this work order in the amount of \$49,000.00. **Motion passed unanimously.**

3. Pipe Lining – This work has been completed. A check payable to Mr. Rehab was included in November’s Checks for Ratification.

4. NPDES Permit Renewal – The application has been submitted but will be considered incomplete until the missing WET tests are completed. The current Permit will remain in effect.

5. 1050 Friedensburg Road – This will go out for bid on November 22, 2024. A timeline for this project is as follows:

- Advertise for Bid – 11/22/24
- Mandatory Pre-Bid Meeting On-Site – 12/2/24
- Anticipated Receipt of PennDOT HOP – 12/3/24
- Bid Opening – PennBid – 12/10/24
- Recommendation to Award Contract – 12/16/24
- Award Contract – 12/19/24
- Estimated Completion of Project – 1/21/25

6. Secondary Clarifier Rehabilitation Project – Conversations regarding the level of detail provided by Veolia/Copperstate are ongoing. We will have a proposal to provide Bid Documents for this work once the scope is more clearly defined.

OFFICE MANAGERS REPORT:

1. J.P. Mascaro will be raising their rates in 2025.

UNFINISHED BUSINESS:

NEW BUSINESS:

ADJOURNMENT:

The next board meeting will be held on December 19, 2024 at 6:00 PM at the Authority.

A motion was made by Mr. Haller, seconded by Mr. Hill to adjourn the meeting at 6:55 PM. **Motion passed unanimously.**

Respectfully Submitted,

Loretta Kennedy, Assistant Secretary