

**ANTIETAM VALLEY MUNICIPAL AUTHORITY
MINUTES
MEETING OF SEPTEMBER 26, 2024**

The September meeting of the Antietam Valley Municipal Authority was held on the above captioned date, with the following Board Members answering roll call:

Mr. Curtis Hill, Chairman
Mr. Francis Kelly, Vice-Chairman
Mr. Nathan Rupright, Secretary
Mr. Quinn Haller, Treasurer via Zoom
Ms. Sue Goad, Asst. Treasurer

Also Present:

Mr. Brian Boland, Esq., Solicitor, Kozloff Stoudt
Mr. H. David Miller, Entech Engineering
Mr. Joseph Ravert, Jr., Superintendent
Ms. Loretta Kennedy, Assistant Secretary

The Chairman, Mr. Hill called the meeting to order at 6:00 pm with the Pledge of Allegiance to the flag.

A motion was made by Mr. Haller and seconded by Mr. Kelly to approve the August 23, 2024 minutes as presented. **Motion passed unanimously.**

FINANCE:

Checks for Ratification – September 26, 2024:

General Account: Check Nos. 8181 through 8212 dated 08/26/24 through 09/25/24 in the amount of \$61,551.45 as well as 19 EFTs dated 08/23/24 through 09/23/24, in the amount of \$11,394.22 for a combined total of \$72,945.67 from the General Account.

Payroll Account: Check Nos. V9676102 through V9676111, Check No. 50087, Check Nos. V9777181 through V9777186 in the amount of \$22,477.80 as well as 4 ACH's and 4 transfers, dated 09/04/2024 through 09/18/2024, in the amount of 10,695.34 for a combined total of \$33,173.14 from the Payroll Account.

The combined total payments from the General and Payroll accounts in the amount of \$106,118.81 were approved on a motion by Mr. Kelly, seconded by Mr. Rupright. **Motion passed unanimously.**

Treasurer's Report – For the month of August 2024:

ACTIVITY

<u>BALANCE</u>	07/31/24	\$979,951.71
RECEIPTS		\$881,539.20
INTEREST		648.12
EXPENDITURES		(681,008.02)

BALANCE **08/31/24** **\$1,181,131.01**

ACCOUNT BALANCES
08/31/2024

General	\$ 40,224.54
Payroll	30,693.02
Sewer	12,715.99
Capital Improvements	426,994.54
Savings	442,861.26
Petty Cash	200.00
Savings (Cashed CD)	0.00
AVAILABLE CASH	\$953,689.35
Riverfront	227,441.66
TOTAL	\$1,181,131.01

The Treasurer's Report for August of 2024 was approved on a motion by Mr. Kelly, seconded by Mr. Rupright. **Motion passed unanimously.**

COMMITTEE REPORTS

ADMINISTRATION/PERSONNEL:

No report at this time.

FINANCE:

1. The Budget Comparison dated 08/31/2024 was reviewed by Board Members. Mr. Hill mentioned that he wants Ms. Goad to be on the Budget Committee.
2. In the packet there is information from Veolia pricing for clarifier repairs. Attorney Boland explained that since the price is over \$23,200.00, this project will have to be bid.
3. A new money analysis from PFM was distributed by Mr. Hill. This analysis shows data for borrowing three million dollars for Capital Projects. Motion was made by Mr. Kelly, seconded by Mr. Rupright to have PFM proceed with a bond issue or bank note in the amount of three million dollars. **Motion passed unanimously.**
4. Mr. Hill stated that we will need a Work Order from Entech for the clarifier repairs.

INSURANCE/PENSION:

1. Mr. Kelly reported that we will be scheduling an appointment with Ms. Tarbell at EHD Insurance Company to discuss policy recommendations.

BUILDINGS/GROUNDS/EQUIPMENT:

No report at this time.

SAFETY:

1. Employees continue to watch safety videos.

I & I:

No report at this time.

F.O.G. PROGRAM:

1. FOG inspections are continuing.

SOLICITOR:

1. Mr. Boland, Esq. stated that the litigation for the Endlich Avenue matter is proceeding.
2. A Pension Documents booklet was distributed to board members.
3. A property that had a lien, 264 Friedensburg Road is being sold. Monies will be collected.

SUPERINTENDENT:

1. PA One Calls continue to be marked. Everything is up to date.
2. Ongoing projects – They are putting new sidewalks in along Carsonia Avenue.
3. Mr. Rehab completed the sewer lining. We will receive videos of the completed lines.
4. The grinder pump for Ms. Quillman has been installed. The contractor will be repairing her yard.
5. WETT Testing – The first round has been completed. We passed. Two more tests must be completed quarterly to receive our new permit.
6. The Lakeside Clarifier Inspections by Veola was previously discussed.
7. The lateral jetter has been ordered from Kochel Equipment.
8. Advanced Rehabilitation will line three manholes within the next two or three weeks.

ENGINEERING

1. Capital Improvement Plan Study – Placeholder. Projects previously summarized have been prioritized for consideration. We are awaiting a decision on financing/alternatives/confirmation. The cost estimates for the projects considered in financing options should be re-evaluated considering inflation.
2. Headworks Upgrade & Digester Conversion – We continue to meet with Operations staff throughout the design process. We are investigating efficiencies in overlapping blower and panel replacement that were originally proposed in the Capital Improvement Plan. A Change Order will be drafted to reflect these changes and will be presented to the Authority.
3. 2024 Pipe Lining – This work has been completed. We are awaiting the Application for Payment.

4. Strong Waste Surcharge Calculation – An Engineering Work Order for this study in the amount of \$6,200.00 has been prepared. After a long discussion it was decided to table this until the October Board Meeting.
5. Ms. Quillman – 2800 Prospect Avenue – was previously discussed.
6. Another LSA (Local Share Account) Grant is available. This will be further discussed with Mr. Ravert.
7. NPDES Permit Renewal – The application has been submitted but will be considered incomplete missing WETT Tests are completed. The current Permit will remain in effect.
8. 1050 Friedensburg Road – An estimated work order for time and expenses in the amount of \$20,000.00 has been prepared. AVMA will lead the design, permitting and construction. Mr. Haller made a motion, seconded by Mr. Kelly to approve Engineering Work Order No. P240705.000. **Motion passed unanimously.**

OFFICE MANAGERS REPORT:

1. We placed a large order for disposable gloves with Cintas.
2. Electricity pricing was briefly discussed. The lowest pricing would be with AEP. Mr. Boland, Esq. stated that the contract needs changes to proceed.

Mr. Hill would like Mr. Ravert to get some pricing for solar power.

UNFINISHED BUSINESS:

NEW BUSINESS:

ADJOURNMENT:

The next board meeting will be held on October 24, 2024 at 6:00 PM at the Authority.

A motion was made by Mr. Haller, seconded by Mr. Kelly to adjourn the meeting at 7:30 PM. **Motion passed unanimously.**

Respectfully Submitted,

Loretta Kennedy, Assistant Secretary