

INTEREST	68.91
EXPENDITURES	(365,903.02)

BALANCE	10/31/22	\$1,171,074.57
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ACCOUNT BALANCES
10/31/22

General	\$ 20,651.65
Payroll	19,911.12
Sewer	107,168.49
Capital Improvements	521,820.09
Savings	286,721.44
Petty Cash	226.69
Savings (Cashed CD)	<u>0.00</u>
AVAILABLE CASH	956,499.48
Riverfront	<u>214,575.09</u>
TOTAL	\$1,171,074.57

The Treasurer’s Report for September of 2022 was approved on a motion by Mr. Goodman and seconded by Mr. Hill. **Motion passed unanimously.**

COMMITTEE REPORTS

ADMINISTRATION/PERSONNEL:

1. Mr. Haller reported that Mr. Esser started 11/14/2022. Motion was made by Mr. Haller and was seconded by Ms. Chambers to ratify Mr. Esser’s rate of pay for employment at \$21.50 per hour, effective 11/14/22. **Motion passed unanimously.**
2. The second spot was secured for the CDL Class B training with Berks Career & Technology. This class starts February 13, 2023. A brief discussion followed.
3. Motion was made by Mr. Haller and was seconded by Ms. Chambers to pass a Resolution for CDL Class B Training. It is resolved by the Antietam Valley Municipal Authority to approve the payment of costs for employees to obtain a CDL Class B provided the cost is approved by the Antietam Valley Municipal Authority with the condition that if the employee resigns employment or retires within a year of the date of obtaining the CDL Class B, the employee shall reimburse the Antietam Valley Municipal Authority 100% of the cost advanced for the CDL Class B. If the employee leaves within one year but before two years of obtaining the CDL Class B, the employee shall reimburse the Antietam Valley Municipal Authority 50% of the cost advanced for the CDL Class B. **Motion passed unanimously.**
4. Mr. Herb reported that two employees had Covid.

FINANCE:

1. The Budget Comparison was reviewed by Board Members.

INSURANCE/PENSION:

1. Mr. Hill questioned how the Tapping Fee is calculated. Mr. Boland, Esq. stated that it is a complex formula that would be calculated by the Entech Engineering. Mr. Hannum stated that this study would cost between \$2,500.00 and \$5,000.00, depending on the complexity. Mr. Hannum gave a brief explanation. Mr. Boland, Esq. and Ms. Kennedy will attempt to find the last study.
2. Mr. Hill reported that he spoke to Mr. Ritzer, of CBIZ, InR. Year to date, the Pension account is down 17.47%. A short discussion followed.
3. Ms. Kennedy reported that she received the new pricing for the Commercial Package Insurance in the amount of \$21,647.00. The Underinsured Motorist Coverage, Uninsured Motorist Coverage, Supplement to Commercial Vehicle Application and Officer of Terrorism Insurance Coverage must be signed and returned to EHD Insurance Company. Ms. Kennedy stated that the Terrorism coverage costs \$476.00 per year. Also, the program our insurance is through with MRM only writes a limit of \$35,000.00 in Underinsured and Uninsured Motorist Coverage. Mr. Boland, Esq. will contact Ms. Sechrist Snyder, of EHD to get some additional information. Mr. Boland, Esq. will report back at the December 15, 2022 meeting.

BUILDINGS/GROUNDS/EQUIPMENT:

1. Ms. Kennedy reported that she has not heard from Mr. Justin Goughler, Committee Chairperson for Boy Scout Troop 377, regarding the storage of their Trailer.
2. Mr. Herb reported that we received a revised quotation from the Little German Signmaker for the new sign in the amount of \$1,135.24. The sign should be completed in approximately two weeks.
3. An Equipment Agreement with the Mt. Penn Borough was briefly discussed. Mr. Goodman stated that he will produce this Agreement. Mr. Goodman stated that everyone pays 1/3 for repairs. Mr. Hill stated that he would prefer a fixed yearly cost. This will be discussed further.
4. The Central Berks Regional Police will be starting groundbreaking for their new garage by the end of this month and have it completed by the end of the year. Mr. Boland, Esq. stated that an Agreement between both parties should be in place before construction begins. Mr. Boland, Esq. will contact Mr. Merolla, Esq., Central Berks Regional Police's attorney on Monday, November 21, 2022. This will be discussed in further detail at the December 15, 2022 monthly meeting.

SAFETY:

1. The new AED Machine has been ordered.

I & I:

1. The Stokesay Castle sewer line was briefly discussed.

F.O.G. PROGRAM

1. A spreadsheet was provided showing F.O.G. inspections and results. All inspections for the first round were completed except for the Pennside Drive Inn. The second round of inspections has begun.
2. Esposito's Restaurant was briefly discussed. They were told to move their dishwasher during the first round of grease inspections. Mr. Sands noted during the second grease inspection that the dishwasher was not moved. Mr. Herb will speak to Mr. Sands to see if he can move this along.

GAVIN PR

1. Things are moving along with the AVMA Facebook page. Gavin is waiting for some pictures. Ms. Keeler is working on the Website. Mr. Hill stated that Ms. Keeler is doing this work on the Website as a favor to AVMA.

SOLICITOR:

1. Mr. Boland, Esq. stated that he sent a letter to Stokesay regarding the problem with their sanitary sewer line.

SUPERINTENDENT:

1. Mr. Ravert, Jr. stated that he completed and submitted the EDMR's. Everything was within permit.
2. Mr. Ravert, Jr. stated that the product was received from Enecon to repair the Splitter Box. Repairs will be made to the splitter box in March of 2023.
3. Mr. Herb stated that we are still waiting for the Grant application results regarding the purchase of a new flushing truck. When the new lease paperwork is received it will be forwarded to Mr. Boland, Esq.

Mr. Hill asked Mr. Hannum to check on the LSA Grant application results.

3. Stokesay Castle Update – Was discussed previously.
4. PA Rural Meter Update – Mr. Ravert, Jr. stated that 3 meters are still in place. They will be moved next week. Mr. Ravert, Jr. stated that using the reports, you can see areas that have infiltration.
5. Mr. Herb reported that Advanced Rehabilitation Technology completed the three manholes at Endlich and Hill Avenues. Mr. Herb will check these manholes during the next rain event.
6. Pennview Mobile Home Park – Mr. Herb reported that he met with Darlene Derr and a Contractor, regarding exposing the four buried manholes.
7. Mr. Ravert, Jr. reported that he starts CDL training in two weeks.

ENGINEERING:

1. There were two applications for payment from G. S. Developers for the Emergency Generator:

Payment App. #3 in the amount of \$6,300.00

Payment App. #4 in the amount of \$3,600.00

Motion was made by Mr. Hill and was seconded by Ms. Chambers to approve Payment App. #3 from GS Developers in the amount of \$6,300.00 and Payment App. #4 in the amount of \$3,600.00. **Motion passed unanimously.**

2. Bridge Replacement (Carsonia & Friedensburg Rds.) – Nothing new to report.

3. Headworks Upgrade – An Engineering Work Order for the design of the recommended Headworks is presented for consideration. Preliminary construction costs are estimated at \$1.5 Million. An executed work order also enhances AVMA’s position when applying for a CFA Grant. Motion was made by Mr. Hill and was seconded by Mr. Goodman to approve Entech Work Order #4617-EWO-12357 for Headworks Modifications in the amount of \$123,500. **Motion passed unanimously.**

4. Funding Opportunities – The application period for the PA Small Water and H2O grants opened October 1, 2022. An Engineering Work Order 4501-EWO-220297.001 in the amount of \$4,500.00 is presented for signature. This Work Order was approved at the October of 2022 Board Meeting.

5. Infiltration/Inflow – GIS Mapping – This project started 11/14/2022.

6. 2023 Pipe Lining – The Project Manual is nearly complete. Staff will be advised of Advertising for Bid dates.

7. The Chapter 94 Report for 2023 was briefly discussed. Motion was made by Mr. Hill and was seconded by Ms. Chambers to approve the Chapter 94 Work Order in the amount of \$3,800.00. **Motion passed unanimously.**

OFFICE MANAGER:

1. A sewer credit request was received from BCIU, of 705 Friedensburg Road. Motion was made by Mr. Goodman and was seconded by Mr. Hill to approve a sewer credit in the amount of \$9,062.55. **Motion passed unanimously.**

2. A sewer credit request was received from Mr. Torres, of 219 Wilson Avenue. Mr. Herb stated that they had a water leak. It was determined that this water did not enter the sanitary sewer system. Motion was made by Mr. Haller and seconded by Mr. Goodman to approve a sewer credit in the amount of \$406.70. **Motion passed unanimously.**

3. A sewer credit request was received from Ms. Carter of 707 Byram Street. Mr. Herb reported that this water did not enter the sanitary sewer system. Motion was made by Mr. Haller and was seconded by Mr. Goodman to approve a sewer credit in the amount of \$85.75. **Motion passed unanimously.**

UNFINISHED BUSINESS:

ADJOURNMENT:

The next meeting will be December 15, 2022 at 6:00 PM at the Authority.

Motion was made by Mr. Haller and was seconded by Ms. Chambers to adjourn the meeting at 7:48 PM. **Motion passed unanimously.**

Respectfully Submitted,

Loretta Kennedy,
Assistant Secretary