

**ANTIETAM VALLEY MUNICIPAL AUTHORITY  
MINUTES  
MEETING OF JULY 22, 2021**

The July meeting of the Antietam Valley Municipal Authority was held on the above captioned date, with the following Board Members answering roll call:

Mr. Curtis Hill, Chairman  
Mr. Quinn Haller, Vice-Chairman  
Mr. Troy Goodman, Secretary  
Mr. Francis Kelly, Asst. Treasurer via ZOOM

**Also Present:**

Mr. Bradley Davis, Esq., Solicitor, Kozloff Stoudt  
Mr. Michael Sassaman, Entech Engineering  
Mr. David Herb, Superintendent  
Ms. Loretta Kennedy, Assistant Secretary

**Visitor:**

Mr. John Caleb Tabler, Esq., Lau & Associates, P.C.  
Mr. & Mrs. Michael Sandridge, of 500 Butter Lane

The Chairman, Mr. Hill called the meeting to order at 6:00 pm with the Pledge of Allegiance to the flag.

Mr. Caleb Tabler, Esq. of Lau & Associates, P.C. explained to the AVMA Board of Directors that he is the legal counsel for Mr. & Mrs. Michael Sandridge, of 500 Butter Lane. Mr. Tabler, Esq. stated that according to AVMA meeting minutes, there have been five overflows since 2018. It was explained that there have been multiple sewer back-ups at the Sandridge's home at 500 Butter Lane. A video, recorded by AVMA staff, was viewed showing a cracked pipe in the Sandridge's lateral. It was suggested that Mr. & Mrs. Sandridge get an estimate to repair their lateral and also get an estimate to purchase and install a grinder pump. This will be discussed at a later date.

Motion was made by Mr. Haller, seconded by Mr. Goodman to approve the June 24, 2021 minutes. **Motion passed unanimously.**

**FINANCE:**

**Checks for Ratification – July 22, 2021:**

General Account: Check Nos. 6991 through 7017, dated 06/25/21 through 07/21/21 in the amount of \$122,041.77 and 16 EFT's, dated 06/25/21 through 07/19/2021 in the amount of \$13,612.90 for a combined total of \$135,654.67 from the General Account.

Payroll Account: Check Nos. 503 through 512 dated 06/30/21 through 07/14/21 in the amount of \$15,486.92 as well as 4 ACH's and 4 transfers in the amount of \$7,700.06 for a combined total of \$23,186.98 from the Payroll Account.

The combined total of payments from the General and Payroll accounts in the amount of \$158,841.65 were approved on a motion by Mr. Goodman and seconded by Mr. Hill. **Motion passed unanimously.**

**Treasurer's Report – For the month of June 2021:**

**ACTIVITY**

<b><u>BALANCE</u></b>	<b>5/31/21</b>	<b>\$1,322,329.84</b>
RECEIPTS	\$ 288,840.33	
INTEREST	71.13	
EXPENDITURES	(\$420,554.63)	
<b>BALANCE</b>	<b>6/30/21</b>	<b>\$1,190,686.67</b>

**ACCOUNT BALANCES  
6/30/21**

General	\$ 18,861.42
Payroll	19,798.49
Sewer	110,851.25
Capital Improvements	597,966.18
Savings	132,094.11
Petty Cash	49.34
<b>AVAILABLE CASH</b>	<b>879,620.79</b>
Morgan Stanley	0.00
Riverfront	209,290.58
Utilities Employees Credit Union	101,775.30
<b>TOTAL</b>	<b>\$1,190,686.67</b>

The Treasurer's Report for June of 2021 was approved on a motion by Mr. Goodman and seconded by Mr. Kelly. **Motion passed unanimously.**

**COMMITTEE REPORTS**

**ADMINISTRATION/PERSONNEL:**

1. Motion was made by Mr. Hill and seconded by Mr. Kelly to rescind last month's motion regarding our new hire, Mr. Joseph Dalton's salary increase after the 90 day probation period. **Motion passed unanimously.**

Motion was made by Mr. Hill and was seconded by Mr. Kelly to have Mr. Dalton's salary increase to \$27.00 per hour after the 90 day probation period ends. **Motion passed unanimously.**

## **FINANCE:**

1. The Budget Comparison was briefly discussed. Mr. Hill mentioned that the final payment for the Friedensburg Road Sewer Extension was posted in the Miscellaneous Capital category.

## **INSURANCE/PENSION:**

**No Report**

## **BUILDINGS/GROUNDS/EQUIPMENT:**

**No Report**

## **SAFETY:**

1. Mr. Herb explained that he will be having a bi-weekly safety meeting with employees. Mr. Hill commented that this is a good idea.

## **MPBMA LIAISON:**

**No Report**

## **SOLICITOR:**

**No Report**

## **SUPERINTENDENT:**

1. The EDMR's were submitted by Mr. Ravert. Everything was within permit.
2. The shed for the hydraulic jack was briefly discussed.
3. The enclosure for the hoses was discussed. Mr. Herb spoke to Mr. Gehringer regarding a visit to AVMA to discuss this.
4. The grease situation with restaurants was mentioned. There are only three restaurants that give us a problem. Mr. Herb stated that he spoke to Mr. Sands regarding this issue. Mr. Sands stated that he makes quarterly visits with another township to inspect their grease traps. Mr. Sassaman suggested mailing a letter to restaurants in our service area and tell them that we are implementing a F.O.G. Program (Fats, Oil & Grease) and want to be notified when their grease traps are cleaned. Mr. Sassaman and Ms. Kennedy will prepare a letter.
5. The Scout Locator was received and has been used a few times.
6. Mr. Herb mentioned that 109 Woodland Avenue and 108 Heidelberg Avenue share a lateral. Two years ago the lot was subdivided. Mr. Sands mentioned that they should have their own lateral and they told him they couldn't afford it.
7. A letter was received from Mr. Binkley regarding 901 Friedensburg Road. Mr. Binkley was questioning what size pipe to use, a 6" or a 4".

## **ENGINEERING:**

1. Eastern Environmental has submitted Payment Application #5 Final for the Grit Classifier and Spiral Sludge Conveyor Project in the amount of \$2,497.00. This will close out the Project. Entech recommends the Authority consider it for approval. Motion was made by Mr. Kelly and was seconded by Mr. Hill to approve Eastern Environmental's Payment Application #5 in the amount of \$2,497.00. **Motion passed unanimously.**
2. Entech has requested COSTARS quotes from Generator Suppliers for the Diesel Powered Emergency Generator Set and the Automatic Transfer Switch. We have received all three quotations that were requested.

Cummins Sales & Service – Cummins - \$130,750.00  
Winter Engine Company – Kohler - \$120,380.00  
Emergency Services – MTU - \$122,500.00

Mr. Sassaman stated that he wanted the Engineer to review the low bid and make sure it meets the specifications. Motion was made by Mr. Kelly and was seconded by Mr. Hill to approve the purchase of a generator after the necessary review and also to advertise bids for the Generator Installation. **Motion passed unanimously.**

## **OFFICE MANAGER:**

1. Antietam School District requested a Penalty Credit Request in the amount of \$180.98. Motion was made by Mr. Goodman and was seconded by Mr. Haller to not issue credit at this time. **Motion passed. Mr. Kelly was opposed.**
2. 416 Montgomery Avenue pays \$75.00 per quarter for credit. They do not have public water and there is no meter on the well. This will be discussed at the August Board Meeting.
3. There were two insurance claims submitted for sewer back-ups.

## **UNFINISHED BUSINESS:**

Mr. Hill questioned Mr. Sassaman if he heard anything regarding Grant Applications. Mr. Sassaman will check with his office.

Mr. Hill reported that a meeting was held with Mr. Guinta, of PA Rural Water regarding I & I.

## **NEW BUSINESS:**

Mr. Goodman stated that we will be receiving a bill for half the cost of two tires for the backhoe.

Mr. Herb stated that our Distribution Box in Plant 2 has a plate that you physically move. This plate is pitted and is leaking. It was installed in 1989. A brief discussion followed.

**At 7:35 PM, Mr. Hill called for an Executive Session to discuss matters of Personnel.**

**At 7:40 PM, Mr. Hill brought the meeting back in session with no action taken.**

**ADJOURNMENT:**

The next meeting will be held on Thursday, August 26th at 6:00 PM at the Authority.

Motion was made by Mr. Hill Goodman and seconded by Mr. Haller to adjourn the meeting at 7:45PM. **Motion passed unanimously.**

Respectfully Submitted,

Loretta Kennedy,  
Assistant Secretary