

**ANTIETAM VALLEY MUNICIPAL AUTHORITY
MINUTES
MEETING OF JUNE 24, 2021**

The June meeting of the Antietam Valley Municipal Authority was held on the above captioned date, with the following Board Members answering roll call:

Mr. Curtis Hill, Chairman
Mr. Quinn Haller, Vice-Chairman
Mr. Troy Goodman, Secretary
Mr. Francis Kelly, Asst. Treasurer

Also Present:

Mr. Brian Boland, Esq., Solicitor, Kozloff Stoudt via ZOOM
Mr. Michael Sassaman, Entech Engineering
Mr. H. David Miller, Entech Engineering
Mr. David Herb, Superintendent
Ms. Loretta Kennedy, Assistant Secretary

Absent:

Ms. Claudia Hurwitz, Treasurer

The Chairman, Mr. Hill called the meeting to order at 6:00 pm with the Pledge of Allegiance to the flag.

Motion was made by Mr. Goodman, seconded by Mr. Haller to approve the May 27, 2021 minutes. **Motion passed unanimously.**

FINANCE:

Checks for Ratification – June 24, 2021:

General Account: Check Nos. 6964 through 6990, dated 05/27/21 through 06/23/21 in the amount of \$38,748.33 and 13 EFT's, dated 06/02/21 through 06/16/2021 in the amount of \$11,851.51 for a combined total of \$50,599.84 from the General Account.

Payroll Account: Check Nos. 489 through 502 and Check No.50064 dated 06/02/21 through 06/16/21 in the amount of \$17,100.08 as well as 4 ACH's and 4 transfers in the amount of \$8,480.88 for a combined total of \$25,580.96 from the Payroll Account.

The combined total of payments from the General and Payroll accounts in the amount of \$76,180.80 were approved on a motion by Mr. Hill and seconded by Mr. Haller. **Motion passed unanimously.**

Treasurer's Report – For the month of May 2021:

ACTIVITY

<u>BALANCE</u>	4/30/21	\$1,626,775.94
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RECEIPTS		\$1,231,049.15
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INTEREST	96.29
EXPENDITURES	(\$1,535,591.54)

BALANCE	5/31/21	\$1,322,329.84
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**ACCOUNT BALANCES
5/31/21**

General	\$ 9,245.80
Payroll	19,496.24
Sewer	141,873.78
Capital Improvements	686,680.35
Savings	153,918.45
Petty Cash	49.34
AVAILABLE CASH	1,011,263.96
Morgan Stanley	0.00
Riverfront	209,290.58
Utilities Employees Credit Union	101,775.30
TOTAL	\$1,322,329.84

The Treasurer’s Report for May of 2021 was approved on a motion by Mr. Haller and seconded by Mr. Goodman. **Motion passed unanimously.**

COMMITTEE REPORTS

ADMINISTRATION/PERSONNEL:

Matters of Personnel will be discussed in an Executive Session

FINANCE:

1. The Budget Comparison was briefly discussed.

INSURANCE/PENSION:

No Report

BUILDINGS/GROUNDS/EQUIPMENT:

No Report

SAFETY:

1. A discussion was held regarding the AVMA Covid 19 Policy. It was decided that an employee must take sick time if they are out of work waiting for Covid 19 test results. If the employee has no available sick time then they may use days from their sick bank or vacation/personal days.

MPBMA LIAISON:

No Report

SOLICITOR:
No Report

SUPERINTENDENT:

1. The EDMR's were submitted by Mr. Ravert. Everything was within permit.
2. An estimate was received from GJY Excavating with two Proposals. Proposal #1 in the amount of \$37,400.00 was to install a manhole at the intersection of the 10" sewer main and 6" sewer main and relocate the water main and install two new 6" valves and fittings to move the water main roughly 6' over (allowing room for the manhole).

Proposal #2 in the amount of \$15,000.00 was to install a manhole in 6" sewer main. Noting that AVMA is unclear of the sewer main depth in designated location of the install so the plan is to place a base and get sewage flowing. If a proper size riser/cone is unavailable (due to being unable to pre-order), the hole will remain exposed with road plates until the project can be completed. An additional cost may be incurred with this unforeseen scenario.

After a brief discussion motion was made by Mr. Haller and was seconded by Mr. Goodman to approve GJY's Proposal #2 in the amount of \$15,000. **Motion passed unanimously.**

3. Eastern Environmental installed the new motor at the end of the Belt Filter Press.

Motion was made by Mr. Kelly and was seconded by Mr. Haller to approve Payment Application No. 3 for the Grit Classifier Project in the amount of \$20,790.00. **Motion passed unanimously.**

Motion was made by Mr. Haller and was seconded by Mr. Kelly to approve Payment Application No. 4 for the Grit Classifier Project in the amount of \$15,187.00. **Motion passed unanimously.**

4. Mr. Herb explained that there is a problem with the sewer line at 500 Butter Lane. The lateral cannot be found. Videoling and dye testing were done. More investigating will be completed at a future date as time allows.
5. A discussion was held regarding a shed for the sewer hoses. This will be discussed further at the July meeting.
6. Mr. Herb has a Doctor's appointment on Monday, July 28th and he is hopeful that he can return to work on a full time basis.
7. The Little German Signmaker located at 901 Friedensburg Road has a failing on lot sewer system. Mr. Herb explained that he will be meeting with Mr. Binkley, the owner, Mr. Gernert, his plumber, Mr. Hill and Mr. Sands, the Plumbing Inspector on Monday, June 28th at 8:00 AM. to discuss connecting to the sanitary sewer system.
8. No progress has been made regarding inspection of the sewer main behind Mr. Stunz's property at 2813 Filbert Street.

9. A brief discussion was held regarding the maintenance of grease traps in restaurants in Lower Alsace Township and Mt. Penn Borough. Mr. Boland, Esq. suggested that Mr. Herb speak with the Plumbing Inspector, Mr. Brian Sands regarding this issue.

10. Discussion was held regarding the purchase of a Locator. A few quotations were discussed. Motion was made by Mr. Kelly and was seconded by Mr. Haller to purchase a Rigid NaviTrack Scout Locator in the amount of \$1,474.00 plus shipping, with a not to exceed price of \$1,500.00. **Motion passed unanimously.**

ENGINEERING:

1. The Friedensburg Road Sewer Extension Project has been completed. Wexcon has submitted a final Application for Payment.

Original Bid -	\$ 361,015.00
Change Order 1 -	\$ 0.00 (Time Extension)
Change Order 2 -	\$ 24,239.00 (Melrose Extension)
Total	\$ 385,254.00
Unit Price Overruns -	\$ 14,537.50
Detour Costs	-\$ 4,500.00
Add Wye	\$ 150.00
Total	\$ 404,441.50

Previous Payments -	\$ 356,774.88
Balance Due	- \$ 47,666.62

Motion was made by Mr. Haller and was seconded by Mr. Kelly to pay Wexcon for Payment Application #4 in the amount of \$47,666.62. **Motion passed unanimously.**

2. Entech is requesting COSTARS quotations from Generator Suppliers for the Diesel Powered Emergency Generator Set and the Automatic Transfer Switch. Once we have the quotes, a supplier can be chosen and the equipment ordered. A Public Bid Offering will be done for the construction and installation. Mr. Sassaman introduced Mr. H. David Miller to the Board and explained that he will be handling the Generator Project. Mr. Sassaman forewarned the Board that AVMA is going to be responsible for coordinating certain things during this project.

3. Mr. Sassaman explained to the Board that he recently attended a Penn Tec Conference. One of the things discussed in length was the fact that because of COVID, there is a long delay when ordering equipment. A short discussion followed.

4. A letter was received from the PA DEP dated 6/11/2021. The DEP reviewed the 2020 Chapter 94 Report and determined that AVMA WWTP was organically overloaded. The design capacity of the WWTP is 2050 pounds per day of influent BOD. An Organic Overload is determined if any monthly average loading exceeds the design capacity.

DEP imposed a restriction on new connections until a plan and schedule to eliminate the overload condition was submitted and approved. Entech prepared a letter and sent it to DEP describing the situation and proposed changes to the influent sampling as well as describing the sewer system and stating that AVMA has no significant industry that discharges strong waste. The excess organic load is likely due to erroneous sampling results. The plan and schedule requested five new connections per year plus any failing on-lot system connections. We

requested that DEP review the next Chapter 94 Report and then remove the restriction on new connections, if the results indicate no overload conditions.

OFFICE MANAGER:

1. Joe Templin, owner of Jakes Coin Laundry of Mt. Penn requested a sewer credit for penalties in the amount of \$878.16. After a brief discussion, it was decided that no credit will be issued at this time.

UNFINISHED BUSINESS:

At 7:33 PM, Mr. Hill called for an Executive Session to discuss matters of Personnel.

At 7:44 PM, Mr. Hill brought the meeting back in session with the following actions taken.

1. Motion was made by Mr. Hill and was seconded by Mr. Kelly to interview and offer Mr. Joseph Dalton employment with a starting salary of \$25.00 per hour with a 90 day probation period. After the 90 day probation period Mr. Dalton's salary will increase to \$26.50 per hour. A physical and drug test will be scheduled. **Motion passed unanimously.**

NEW BUSINESS:

ADJOURNMENT:

The next meeting will be held on Thursday, July 22 at 6:00 PM at the Authority and via ZOOM. Motion was made by Mr. Goodman and seconded by Mr. Kelly to adjourn the meeting at 7:46 PM. **Motion passed unanimously.**

Respectfully Submitted,

Loretta Kennedy,
Assistant Secretary