

**ANTIETAM VALLEY MUNICIPAL AUTHORITY
MINUTES
MEETING OF SEPTEMBER 28, 2017**

The September meeting of the Antietam Valley Municipal Authority was held on the above-captioned date with the following answering the roll call:

Mr. Troy Goodman, Chairman
Ms. Claudia Hurwitz, Vice-Chairperson
Mr. Dave Wojchegoski, Secretary
Mr. Curt Hill, Treasurer
Mr. Patrick McDevitt, Assistant Treasurer

Also Present:

Mr. Brian Boland, Esq., Kozloff Stoudt
Mr. Michael Sassaman, Entech Engineering
Mr. Kerry Ustaszewski, Superintendent
Ms. Loretta Kennedy, Office Manager/Assistant Secretary

Visitor:

Mrs. Morris Fillman, of 2622 Perkiomen Avenue

The Chairman, Mr. Goodman called the meeting to order at 6:00 PM with the Pledge of Allegiance to the flag.

Motion was made by Ms. Hurwitz and was seconded by Mr. Hill to approve the August 24, 2017 and September 13, 2017 minutes. **Motion passed unanimously.**

NEW BUSINESS

Mrs. Morris Fillman, of 2622 Perkiomen Avenue stated that there is a manhole cover in her sidewalk. She had her sidewalks replaced approximately ten years ago. Now there are cracks in her sidewalk which she feels are there as a result of this manhole cover. She would like the manhole cover removed. Mr. Boland, Esq. explained to Mrs. Fillman why this manhole cover is in her sidewalk. Mrs. Fillman would like the sidewalk cracks repaired before the weather gets bad. Mr. Ustaszewski will send someone up to repair the cracks.

FINANCE:

1. Checks for Ratification – September of 2017: Check Nos. 5472 through 5507 totaling \$66,799.84 dated 08/29/17 through 09/27/17 from the General Account as well as Check Nos. 2594 through 2604 and EFT's totaling \$23,679.96 dated 09/08/17 through 09/22/17 from the Payroll Account for a combined total of \$90,479.80 were approved on a motion by Ms. Hurwitz and seconded by Mr. Wojchegoski. **Motion passed unanimously.**

Treasurer's Report – For the month of August of 2017:

| | |
|-------------------------------|----------------------|
| <u>VIST Bank</u> | |
| Checking | \$ 19,948.29 |
| Savings | \$ 140,822.15 |
| Payroll | \$ 25,325.84 |
| Sewer Revenue | \$ 1,447,246.37 |
| | |
| Capital Improvements | \$ 10,076.79 |
| Morgan Stanley (Matured CD's) | \$ <u>450,000.00</u> |
| Total | \$ 460,076.79 |
| | |
| <u>Other</u> | |
| Morgan Stanley | |
| Beginning Balance: | \$ 73,660.18 |
| Receipts | \$ 0.00 |
| Expenses | \$ <u>0.00</u> |
| Ending Balance | \$ 73,660.18 |
| | |
| Total Cash Available | \$ 2,167,079.62 |

Motion was made by Ms. Hurwitz and was seconded by Mr. McDevitt to accept the Treasurer's Report for August of 2017. **Motion passed unanimously.**

MPBMA:

There was no report at this time.

SAFETY:

There was no report at this time.

FINANCE:

Ms. Hurwitz presented the Finance Report.

1. A Budget Meeting will be scheduled for the preparation of the 2018 Budget.

PERSONNEL:

There was no report at this time.

PENSION:

Mr. McDevitt presented the Pension Report.

1. After meeting with Mr. White, of Morgan Stanley and Mr. Duda, of Duda Actuarial the pension committee recommended that the Board take the option of 7% interest rate and a 4% salary scale. A long discussion was held regarding the signing of the 2018 MMO's for the Pension Plan.

Motion was made by Ms. Hurwitz and was seconded by Mr. McDevitt to approve the 2018 MMO, in the amount of \$71,133.00, with the understanding that this MMO was prepared using the calculations of 7% interest rate and 4% salary scale. **Motion passed unanimously.**

SOLICITOR:**Mr. Boland, Esq. presented the Solicitor's Report.**

1. Mr. Boland, Esq. stated that he worked with Mr. Sassaman preparing a Resolution regarding the PennDOT matter.

SUPERINTENDENT:**Mr. Ustaszewski presented the Superintendent's Report**

1. The DMRs for August of 2017 have been submitted.
2. Xylem Preventative Maintenance was done on the Flygt pumps. The technician saw some substantial wear in the pump house pumps. The pump that was installed in 2007 is the pump showing the most wear. The price is \$6,400.00 not including some labor, parts and portal to portal. The other pump would be in the \$4,000.00 range. This work would be done on sight. Motion was made by Mr. Wojchegoski and was seconded by Ms. Hurwitz to have the work done on the pump that was installed in 2007, with a not to exceed price of \$8,000.00. **Motion passed unanimously.**
3. The flushing truck is going to need a new clutch. This will cost between \$1,000.00 and \$1,500.00. We can re-visit this further next month.
4. Kevin Buss, of the DEP, was here for the annual DEP Inspection. There were no problems.

ENGINEERING/CAPITAL IMPROVEMENTS:**Mr. Sassaman presented the Engineering/Capital Improvements Report.**

1. The replacement Gearbox for the Vogelsang pump has been installed. The WWTP Staff is experimenting with settings to find the best speed for feeding the thickener and filling the tank trucks.
2. Sewer Lining Work – Insituform has completed the pre-lining cleaning and televising. Insituform has reduced the price of the 15" lining from \$82/ft. to \$65/ft. Lining work should start next week. The total price is \$113,700.00 based on the estimated length of the sewers to be lined. A long discussion followed.

Motion was made by Ms. Hurwitz and was seconded by Mr. Wojchegoski to retroactively approve the lining work with Insituform in the amount of \$113,700.00 to replace the previously voted on price of \$101,000.00 at the August 24, 2017 meeting. **Motion passed. Mr. McDevitt voted Nay.**

3. Contracts were sent to the contractor for the Aerator Replacement and have been returned for AVMA signature at tonight's meeting. We will then issue a Notice to Proceed.

Motion was made by Ms. Hurwitz and seconded by Mr. Hill to award the Contract for the Aerator Replacement with Eastern Environmental and authorize the appropriate officers to execute it. **Motion passed unanimously.**

4. At last month's meeting the Authority received bids for the Aspirator VFD Project. The bids were as follows:

Phillips Brothers - \$42,783.00
 Eastern Environmental - \$42,840.00
 Pagoda Electric - \$155,700.00

Previously ACS had proposed this work at significantly lower cost and ACS said they were unaware of the bidding. Entech recommends that AVMA re-bid the project.

Motion was made by Mr. Hill and was seconded by Mr. McDevitt to re-bid the Aspirator VFD Project. **Motion passed unanimously.**

5. PennDOT is planning to repave and replace some sidewalks on SR 2021 (Perkiomen Avenue). PennDOT contacted utilities to determine conflicts. Seven manhole covers are affected by the work. Six need to be lowered and one has to be raised. Entech and AVMA Staff have examined the manholes and determined what needs to be done. Five of the manholes will require new, lower profile, frames and covers. We have sent the design information to PennDOT and they have considered it acceptable and stated that the work can be incorporated into the PennDOT contract and PennDOT is willing to pay 75% of the cost of the work under their Cost Sharing Program. If AVMA wishes to proceed with this offer the Cost Share/Resolution needs to be signed by AVMA and returned to PennDOT by October 20, 2017. An agreement will then be prepared and will need to be signed before February 28, 2018.

Motion was made by Ms. Hurwitz and was seconded by Mr. Wojchegoski to approve the PennDOT Resolution. **Motion passed unanimously.**

6. Mr. Sassaman stated that he met with Mr. Ustaszewski and Ms. Styer, of Lower Alsace Township, regarding a few failing on-site septic systems on Friedensburg Road. These residents would like sewer extended to them. It was noted that the Sewage Enforcement Officer, for Lower Alsace Township would determine if an on lot system could be installed for the residents with failing on-site septic systems. Ms. Styer wanted to know options to extend the sewer to these residents. The Authority does not usually get involved as far as being a developer.

OFFICE MANAGER

Ms. Kennedy presented the Office Manager's Report.

1. Mr. Samuel Burkins, of 1351 Friedensburg Road has been being billed for sewer charges but he is not connected to the sewer. Motion was made by Mr. Hill seconded by Mr. Wojchegoski to approve reimbursement to Mr. Burkins for sewer charges paid since 2016. **Motion passed unanimously.**

UNFINISHED BUSINESS:

There being no further business a motion was made by Ms. Hurwitz, seconded by Mr. Wojchowski to adjourn the meeting. Motion passed unanimously and the meeting adjourned at 7:55 PM.

Respectfully Submitted,
Loretta L. Kennedy,
Assistant Secretary