

**ANTIETAM VALLEY MUNICIPAL AUTHORITY
MINUTES
MEETING OF JULY 28, 2016**

The July meeting of the Antietam Valley Municipal Authority was held on the above-captioned date with the following answering the roll call:

Mr. Troy Goodman, Chairman
Ms. Pamela Keeler, Vice-Chairperson
Ms. Claudia Hurwitz, Secretary
Mr. Dave Wojchegoski, Treasurer
Mr. Curt Hill, Asst. Treasurer

Also Present:

Mr. Kevin Musheno, Esq., Kozloff Stoudt
Mr. Steve Riley, Entech Engineering
Mr. Kerry Ustaszewski, Superintendent
Ms. Loretta Kennedy, Office Manager/Assistant Secretary

The Chairman, Mr. Goodman called the meeting to order at 6:00 PM with the Pledge of Allegiance to the flag.

Motion was made to approve the minutes dated June 23, 2016 by Mr. Wojchegoski and was seconded by Ms. Keeler. **Motion passed unanimously.**

FINANCE:

1. Checks for Ratification – July of 2016: Check Nos. 5008 through 5043 totaling \$66,650.94 dated 07/11/16 through 07/29/2016 from the General Account as well as Check No. 2503 through 2510 and EFTs totaling \$33,006.74 dated 07/01/16 through 07/30/16 from the Payroll Account for a combined total of \$ 99,657.68 were approved on a motion by Mr. Goodman and seconded by Ms. Keeler. **Motion passed unanimously.**

Treasurer's Report – Revised for the month of May of 2016:

<u>VIST Bank</u>	
Checking	\$ 24,737.62
Savings	\$ 250,094.74
Payroll	\$ 29,865.25
Sewer Revenue	\$ 851,340.23
Capital Improvements	\$ 460,051.64
<u>Other</u>	
Morgan Stanley	
Beginning Balance:	\$ 73,718.57

Receipts	\$ 0.00
Expenses	\$ 0.00
Ending Balance	\$ 73,718.57
 Total Cash Available	 \$ 1,689,808.05

Treasurer's Report – For the month of June of 2016:

<u>VIST Bank</u>	
Checking	\$ 12,687.08
Savings	\$ 180,815.88
Payroll	\$ 31,565.95
Sewer Revenue	\$ 562,445.38
Capital Improvements	\$ 460,053.29
 <u>Other</u>	
Morgan Stanley	
Beginning Balance:	\$ 73,718.57
Receipts	\$ 8.74
Expenses	\$ 0.00
Ending Balance	\$ 73,727.31
 Total Cash Available	 \$ 1,321,294.89

Motion was made by Mr. Goodman and seconded by Ms. Keeler to accept the Revised Treasurer's Report for May and the Treasurer's Reports for June. **Motion passed unanimously.**

MPBMA:

There was no report at this time.

1. Minutes from the MPBMA meetings from June 8, 2016 are included in the packet.

SAFETY:

Mr. Ustaszewski presented the Safety Report.

1. Mr. Wojchegoski will contact a contractor regarding the repairs to the concrete steps.
2. Mr. Ustaszewski mentioned that he met with a gentleman from Mt. Penn Video to discuss a security system in the plant. Ms. Kennedy mentioned knowing a company that installs security systems. A suggestion was made to get quotations from three companies.

FINANCE:

There was no report at this time.

PERSONNEL:

There was no report at this time.

PENSION:

Ms. Keeler presented the Pension Report.

1. Ms. Keeler stated that Mr. Thomas White, of Morgan Stanley will attend the August of 2016 Monthly Board Meeting.

SOLICITOR:

Mr. Kevin Musheno, Esq. presented the Solicitor's Report.

1. Mr. Musheno, Esq. stated that the Penn View Mobile Home Park will move the trailer when we give them a time frame. A short discussion followed. It was decided that the trailer must be moved by 8/15/16.

SUPERINTENDENT:

Mr. Ustaszewski presented the Superintendent's Report.

1. The DMRs for June of 2016 have been submitted.
2. The no dumping signs have been ordered.
3. The dewatering drum is beginning to wear and must be removed off the top of the belt filter press. A quote was received from Derstine to remove and reinstall the drum in the amount of \$2,600.00. Reading Electric will repair the drum. Motion was made by Mr. Wojchegoski and was seconded by Ms. Hurwitz to have Derstine remove, evaluate, repair and reinstall the dewatering drum in the amount of \$2,600.00. **Motion passed unanimously.**
4. Mr. Ustaszewski reported that he attended a meeting at the Antietam Pool with Mr. Goodman. The meeting was held to discuss backwash from the pool entering the Carsonia (Crystal) Lake. The question was asked if they could discharge into the sanitary sewer lines. Mr. Ustaszewski suggested pulling a grab sample when they backwash and test for BOD5, TSS, TDS, NH₄, CL₂ and P.

ENGINEERING/CAPITAL IMPROVEMENTS:

Mr. Riley presented the Engineering/Capital Improvements Report.

1. On the Sludge Thickener Project Eastern Environmental Contractors says they are working with Sigma Controls to get the VDF and controls addressed. EEC is arranging this with the manufacturer representatives. The start-up had another problem with the one pump and it was sent back to the factory to be checked.

The Electrical Contractor, Herneisen Electric has completed their work on the Sludge Thickener Project and has submitted two Applications for Payment. Application for payment #3 is for the final work they did and the amount due is \$900.00. Entech recommends approval of this application. Payment application #4 was submitted requesting the release of the final retainage in the amount of \$2,864.50 which is 10% of the value. Entech recommends only reducing the retainage to 5% of the value and holding the remainder until the Sludge Thickener Project is completed and started-up successfully. Therefore the recommendation is to approve Payment Application #4 in the amount of \$1,432.25. There will be \$1,432.25 remaining. Motion was made by Ms. Hurwitz and seconded by Mr. Hill to authorize payment for Application #3 in the

amount of \$900.00 and to Application #4 in the amount of \$1,432.25, with a retainage of \$1,432.25. **Motion passed unanimously.**

2. Sewer lining work – We have discussed the areas where sewer lining work is needed. Kerry would like to reduce the areas to be lined for 2016 and do the others next year. We will get a price quote to see if the work can be done below the bidding threshold.
3. We had Gehringer Company of Throop, PA look at the two clarifiers to install removable vinyl coated nylon covers to prevent algae growth. They came up with a design that can be installed without a lot of trouble. The cost for both clarifiers is quoted at \$7,780.00. The idea was to have them make one cover and if all goes well with the installation without necessary revisions, make the second cover. After a long discussion a motion was made by Ms. Hurwitz and seconded by Mr. Wojchegoski to proceed with the quotation from Gehringer Canvas with a not to exceed price of \$7,800.00. **Motion passed unanimously.**
4. The Muffin Monster Grinder repairs were completed last week by Derstine Company.
5. Entech has completed the sewer system map with manhole numbers and reviewed it with Kerry.

OFFICE MANAGER

There was no report at this time.

UNFINISHED BUSINESS:

There being no further business a motion was made by Mr. Hill, seconded by Ms. Hurwitz to adjourn the meeting. Motion passed unanimously and the meeting adjourned at 7:00 PM.

Respectfully Submitted,

Loretta L. Kennedy,
Assistant Secretary