

**ANTIETAM VALLEY MUNICIPAL AUTHORITY  
MINUTES  
MEETING OF JUNE 22, 2017**

The June meeting of the Antietam Valley Municipal Authority was held on the above-captioned date with the following answering the roll call:

Mr. Troy Goodman, Chairman  
Mr. Dave Wojchegoski, Secretary  
Mr. Curt Hill, Treasurer  
Mr. Patrick McDevitt, Assistant Treasurer

**Also Present:**

Mr. Brian Boland, Esq., Kozloff Stoudt  
Mr. Michael Sassaman, Entech Engineering  
Mr. Kerry Ustaszewski, Superintendent  
Ms. Loretta Kennedy, Office Manager/Assistant Secretary

**Absent:**

Ms. Claudia Hurwitz, Vice-Chairperson

The Chairman, Mr. Goodman called the meeting to order at 6:00 PM with the Pledge of Allegiance to the flag.

Motion was made by Mr. Wojchegoski and was seconded by Mr. Hill to approve the May of 2017 minutes. **Motion passed unanimously.**

**NEW BUSINESS**

Mr. Hill mentioned that he would like a Preventative Maintenance program for the equipment. Mr. Sassaman stated that he would check into available computer programs and the cost.

**FINANCE:**

**1. Checks for Ratification – June of 2017:** Check Nos. 5361 through 5397 totaling \$62,931.58 dated 05/25/17 through 06/22/17 from the General Account as well as Check Nos. 2567 through 2573 and EFT's totaling \$22,833.35 dated 06/02/17 through 06/16/17 from the Payroll Account for a combined total of \$85,764.93 were approved on a motion by Mr. Wojchegoski and seconded by Mr. Hill. **Motion passed unanimously.**

**Treasurer's Report – For the month of May of 2017:**

<b><u>VIST Bank</u></b>	
Checking	\$ 13,091.23
Savings	\$ 103,727.81
Payroll	\$ 30,451.12
Sewer Revenue	\$ 1,294,243.98

Capital Improvements	\$ 460,071.39
<b><u>Other</u></b>	
Morgan Stanley	
Beginning Balance:	\$ 73,646.54
Receipts	\$ 0.00
Expenses	\$ 0.00
Ending Balance	\$ 73,646.54
 Total Cash Available	 \$ 1,975,232.07

Motion was made by Mr. Wojchegoski and was seconded by Mr. McDevitt to accept the Treasurer's Report for May of 2017. **Motion passed unanimously.**

**MPBMA:**

**There was no report at this time.**

**SAFETY:**

**Mr. Ustaszewski commented at this time.**

1. Safety cones for traffic control were purchased from Andrew Hess.

**FINANCE:**

**There was no report at this time.**

**PERSONNEL:**

**Mr. Ustaszewski commented at this time.**

1. Summer help was discussed. Motion was made by Mr. Wojchegoski, seconded by Mr. McDevitt to hire Jayden Waller at a rate of \$10.00 per hour, for 40 hours per week for 10 weeks. **Motion passed unanimously.**

**PENSION:**

**There was no report at this time.**

**SOLICITOR:**

**There was no report at this time.**

**SUPERINTENDENT:**

**Mr. Ustaszewski presented the Superintendent's Report**

1. The DMRs for May of 2017 have been submitted.
2. There was a call regarding backflow into a home on Prospect Street during a rain event. This is being investigated.

**ENGINEERING/CAPITAL IMPROVEMENTS:**

**Mr. Sassaman presented the Engineering/Capital Improvements Report.**

1. LRM installed a Doppler style clamp on meter to measure the low flows to the Thickener. The WWTP Staff tried to see if the bypass valve would adequately reduce the flow to the thickener and still be available to fill the tanker truck at a higher rate when needed and it did not work very well. The only remedy seems to be to replace the gearbox on the Vogelsang Pump to allow it to pump at a slower rate when used to feed the Sludge Thickener. The cost of a new gearbox is \$1,933.00 plus installation. Motion was made by Mr. Hill, seconded by Mr. Wojchegoski to purchase a gearbox and have it installed with a not to exceed price of \$3,000.00. **Motion passed with Mr. Goodman voting no.**

2. Entech is working on the bidding documents for the replacement of the Oxidation Ditch Aerators.

3. The contractor building the clarifier covers was at the plant today for some final checks. The installation of the first clarifier cover for algae control will be performed early next week. The second cover will be completed and will be installed after any necessary modifications are made based on the first one.

4. Sewer Lining Work – Entech is requesting bids for the lining work based on the Costars State Pricing.

5. Entech will look into a small study and design of the proper pumps for Utility Water from the Chlorine Contact Tanks.

6. Entech is preparing bidding documents for installing VFDs on the Plant 1 Aeration Tank Aspirators.

### **OFFICE MANAGER**

**Ms. Kennedy presented the Office Manager's Report.**

1. Motion was made by Mr. Goodman, seconded by Mr. Wojchegoski to amend Resolution No. 2014-1, pertaining to fence and shed agreements, to reflect the fee of \$150.00 per Agreement. **Motion passed unanimously.**

2. The paperwork was submitted to the insurance company for damages caused by the electrical storm.

### **UNFINISHED BUSINESS:**

**There being no further business a motion was made by Mr. McDevitt, seconded by Mr. Hill to adjourn the meeting. Motion passed unanimously and the meeting adjourned at 7:00 PM.**

Respectfully Submitted,

Loretta L. Kennedy,

Assistant Secretary